

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Thursday, March 11, 2021

4:00 pm Regular Session

AGENDA

1.0 Formal Opening

- 1.1 Call to Order
- 1.2 Roll call
- 1.3 Additions or Changes to Agenda

- 2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion _____ Second _____ Vote _____

- 4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes – February 11, 2021
- 4.2 Warrants – February 10, 2021 – March 3, 2021

5.0 Correspondence

- 5.1 Lozano Smith, LLP
RE: Brown Act Handbook
- 5.2 Eide Bailly, LLP
RE: 2019-2020 Audit Report

6.0 Reports

- 6.1 Building Projects
- 6.2 Superintendent
- 6.3 Principal
- 6.4 Business
- 6.5 Enrollment and attendance
- 6.6 LCAP
- 6.7 Staff

7.0 General Business

- 7.1 Review/Approve 2020-2021 Second Interim Budget Certification
- 7.2 Review/Approve 2021-2022 Trinity County Technology Agreement with TCOE
- 7.3 Review/Approve 2019-2020 Audit Certification Financial Report
- 7.4 Review/Approve 2019-2020 Audit Findings Certification of Corrective Action
- 7.5 Review/Approve Revised 2020-2021 School Calendar
- 7.6 Review/Approve 2021-2022 School Calendar
- 7.7 Review/Approve Resolution 2020/21-07 Changing Lincoln's Birthday Holiday from February 12, 2022 to February 18, 2022

8.0 Future Business

Next meeting – Discussion changing the next board meeting from April 8 to April 15, 2021.

9.0 Adjourn to Closed Session

- 9.1 In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, layoff, dismissal, complaint of a public employee(s).
- 9.2 Pursuant to Government Code 54956.9 Litigation

10.0 Reconvene to Open Session

11.0 Adjourn

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Item 4.1

**Meeting will be available remotely via ZOOM. Please call (530) 629-2543 before 3:00pm on 2/11/21 for information regarding remote access.*

Thursday, February 11, 2021
4:00pm Regular Meeting

MINUTES

1.0 Formal Opening

- 1.1 Called to *Order* by President Cyn Van Fleet
- 1.2 Roll Call – *Board members present were Michael Harding, James King, Sarah Brown and Cyn Van Fleet. Joshua McKnight was present via ZOOM. Others present were Superintendent Kathleen Graham, Principal Kristi Kilgore and CBO Robin Dummer*
- 1.3 Additions or Changes to Agenda – *No additions or changes to the agenda*

- 2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

No public comment

3.0 Accept Open Session Agenda

Motion *by James King* _____ Second *by Sarah Brown* _____ Vote *5-0* _____

- 4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes - January 14, 2021
 - 4.2 Warrants – January 7, 2021 to February 3, 2021
- Approved by Consent*

5.0 Correspondence

- 5.1 From Sarah Supahan, Trinity County Superintendent of School
Re: 2020-2021 First Interim Report

6.0 Reports

- 6.1 Building Projects – *Kathleen Graham reported the following: The OES generator grant program has not yet decided which applicants to fund. They hope to decide by the end of February. Until they do, we cannot apply for a hardship grant through OPSC. Jeff Morris brought a water engineer from PACE, a Redding engineering company to our site on Feb 3rd. The three of us will be gathering more information about our situation and, along with the state water resources board, work on going forward on a plan involving one or both wells. We are still expecting the plumbing contractor to assess the one hydrant that is leaking. Colburn Electric was paid their final demand.*
- 6.2 **Superintendent** - *Kathleen Graham reported the following: As of February 1st we have two new plans on our website: COVID-19 Prevention Plan (CPP) and the 2021 COVID-19 School Guidance Checklist.*
 - *Vaccinations: 5 staff members have gotten their first vaccine shot and we are hoping a few more will be able to get them this week. So far, Open Door Clinic (Willow Creek) and Indian Health (Arcata) have been able to assist us in getting staff vaccinated. We are hopeful that TC Health will be able to help out soon.*
 - *Staff Award: On Feb. 3 we presented the CASBO Cascade of Excellence Award for 2020 to Julie McCurdy as part of a "100 Day" assembly. She received a beautiful glass award from CASBO (their representative was not able to attend due to the weather), a beaded necklace and matching earrings handmade by Robin and Kendal Dummer, and a bronze hummingbird wall hanging purchased from Olsen's Stoneware. She was very surprised and very appreciative.*
 - *Board training: Feb 4. – attended by all board members.*
 - *Open positions: a part-time "Pathways" liaison and a full-time cook. Samantha Holland is going back to school and is willing to continue being our cook, she will give it up to someone who is interested in the job long-term. We are advertising in the community, on our FB page and in the two local papers.*
 - *Staff appreciation luncheon on Thursday, Feb. 11- Lunch and gifts were provided to all staff.*

- 6.3 **Principal Kristi Kilgore reported the following:** 1/25--1/29 Kindness Challenge--led by Club Live students. It's a National campaign to promote kindness but was interrupted due to the extended power outage. It was a success on the days we had school.
- 1/27-29--Distance Learning for power outages days--this went well. Students had paper packets of work that were handed out at the beginning of the year. Teachers also put additional or supplemental work on Google Classroom for those students who had access to it. (It was extra credit for the 5th/6th graders)
- 2/4--New Emergency Packets went home with students in case of another power outage
- Mid-Trimester Progress Reports went home last week.
- Indian Ed--Julie McCurdy and Kendal Dummer continue to run a successful beading class in afterschool--last week the older students helped the younger grades make bracelets.
- Shout out to Sophia Sady--she has really demonstrated excellent teaching skills; science in the 5th/6th grade room is academically relevant and full of great hands-on activities.

Upcoming:

- 2/12 & 2/15 No School; Lincoln's Birthday and President's Day
- 2/12--Winner of the 8th Grade Basket and Wood Raffle will be announced--get your tickets now :}

Information:

- Over 100 days in school; still healthy and safe! YAY!!
- 93% of students (68 out of 73) attend in-person classes. 7% (5 students) are on Distance Learning
- Continuing to update and redo the website to make it more user friendly and relevant--Have enlisted support from the county office--Laura Dawson is helping.

6.4 Business- report: Robin reported work is continuing on the Second Interim and to expect no major changes at this time. She is also awaiting the Auditor's 2019-2020 report. In a normal year it would have been approved at the January board meeting, this year we are expecting the report to be out in March. There may be additional COVID related funds coming our way--both from the federal and the state.

6.5 Enrollment and attendance – 73 students with 96% attendance

6.6 Staff – No staff report

7.0 General Business

Joshua McKnight left the meeting at 5:00pm.

7.1 Review Williams Quarterly Report - Sarah Brown made a motion to approve the Williams Quarterly Report; Michael Harding seconded the motion. Vote 4-0; McKnight absent

7.2 Review/Approve 2020-21 Safety Plan – Michael Harding made a motion to approve the 2020-21 Safety Plan; Sarah Brown seconded the motion. Sarah expressed gratitude to those who worked on the plan. Kathleen advised the board that Sheriff Tim Saxon had also seen and approved of the Safety Plan. Vote 4-0; McKnight absent

7.3 Review/Approve the following Board Policies:

- BP /AR 0430 Comprehensive Local Plan for Special Education
- BP/AR/E 4119.42/4219.42/4319.42 Exposure Control Plan for Bloodborne Pathogens
- BP/AR 5141.31 Immunizations
- BP/AR 5145.3 Nondiscrimination/Harassment

Michael Harding made a motion to approve the above board policies; James King seconded the motion. Sarah expresses thanks for having protocols in place. Vote 4-0; McKnight absent

7.4 Discussion 2021-2022 Superintendent and Principal positions

A handout was provided comparing administration previous and projected cost options. Mrs. Kilgore expressed that the Principal position would require additional release time from the classroom.

8.0 Future Business

8.1 Next board meeting -
Thursday, March 11, 2021 4:00pm

9.0 Adjourn to Closed Session – Cyn Van Fleet adjourned the meeting to closed session at 5:25pm..

9.1 Pursuant to Government Code 4957 Personnel or 54956.9 Litigation

10.0 Return to Open Session – 5:50pm

Approve to advertise a Superintendent position -60% FTE of 210-day contract (126 day total) for the 2021-22 school year

Approve Principal stipend increase to \$15,000/year

11.0 Adjourn -5:55pm

Checks Dated 02/10/2021 through 03/03/2021

Board Meeting Date March 11, 2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5226272	02/10/2021	A-Z Parts Sales	01-4300		29.36
5226273	02/10/2021	California Safety Company	01-5800		40.00
5226274	02/10/2021	Pacific Gas & Electric	01-5510		1,428.92
5226275	02/10/2021	School Excess Liability Fund	01-5400		1,198.76
5226276	02/10/2021	Shasta Tr Schools Ins Dental	01-9580		991.08
5226277	02/10/2021	Shasta Tr Schools Ins Medical	01-9580		10,364.00
5226278	02/10/2021	Shasta Tr Schools Ins Vision	01-9580		237.60
5226279	02/10/2021	T-Mobile	01-4300		121.92
5226280	02/10/2021	Tom's Trash	01-5550		410.23
5226394	02/17/2021	Holland, Samantha R	13-4700		159.32
5226395	02/17/2021	Lozano Smith, LLP	01-5850		540.00
5226396	02/17/2021	Shasta Tr Schools Ins Dental	01-9580		991.08
5226397	02/17/2021	Shasta Tr Schools Ins Medical	01-9580		10,364.00
5226398	02/17/2021	Shasta Tr Schools Ins Vision	01-9580		237.60
5226465	02/24/2021	Holland, Samantha R	13-4700		88.70
5226466	02/24/2021	Coast Central Credit Union	01-4300		117.28
5226467	02/24/2021	Custom Ink	01-4300		614.27
5226468	02/24/2021	Frontier	01-5920		331.75
5226469	02/24/2021	Houghton Mifflin Company	01-4100		764.40
5226470	02/24/2021	Office Depot Business Credit	01-4300		68.00
5226471	02/24/2021	Producers Dairy	13-4700		245.39
5226472	02/24/2021	SYNCB/AMAZON	01-4300		821.18
5226617	03/03/2021	Kilgore, Kristi F	13-4700		250.46
5226618	03/03/2021	Wilde, Elizabeth J	01-4300		192.96
5226619	03/03/2021	Valley Pacific Petroleum Servi ces, Inc	01-4300		747.84
5226620	03/03/2021	Willow Creek / Six Rivers Medical Center	01-5800		236.25
Total Number of Checks			26		31,592.35

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	22	30,848.48
13	Cafeteria Special Reserve	4	743.87
Total Number of Checks		26	31,592.35
Less Unpaid Tax Liability			.00
Net (Check Amount)			31,592.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 1



February 19, 2021

To the Governing Board
Burnt Ranch Elementary School District
Burnt Ranch, California

We have audited the financial statements of Burnt Ranch Elementary School District(the District) as of and for the year ended June 30, 2020, and have issued our report thereon dated February 19, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and Government Auditing Standards

As communicated in our engagement letter dated August 7, 2020, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated February 19, 2021.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by District is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during June 30, 2020. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Governmental Accounting Standards Board (GASB) requires the District to calculate, recognize, and report the costs and obligations associated with pensions in their financial statements. These amounts were all determined based on the District's proportionate share of the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) estimated net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense, which utilized projections of future contributions and future earnings, actuarial assumptions such as inflation, salary increases, mortality rates, and investment rate of return and discount rates in the determination of the final balances reported in the CalSTRS and CalPERS audited financial statements. The District's proportionate share was determined by calculating the District's share of contributions to the pension plan relative to the contributions of all participating entities in the plan.

Management's estimate of the OPEB liability, related deferred outflows of resources, and OPEB expense are based on a calculation of actuarially determined contributions for health insurance benefits.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting District's financial statements relate to Other Postemployment Benefits (OPEB) Liability (Note 8) and the Employee Retirement Systems (Note 11).

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

The following summarizes uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole:

- | | |
|---|---------|
| a. County School Facilities Fund | |
| (1) Restatement of beginning balance related to 2018-19 fourth quarter interest revenue | |
| Decrease Interest Revenue | \$1,096 |
| Increase Beginning Fund Balance | 1,096 |
| b. Non-Major Governmental Funds | |
| (1) To reduce revolving cash account | |
| Expenditure | \$550 |
| Revolving Cash Account | 550 |

The effect of these uncorrected misstatements, including the effect of the reversal of prior year uncorrected misstatements as of and for the year ended June 30, 2020, is an understatement of the beginning fund balance for the County School Facilities Fund of \$1,096 and an overstatement of assets and fund balance of the Non-Major Governmental Funds of \$550.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management which are included in the management representation letter dated February 19, 2021.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as District's auditors.

This report is intended solely for the information and use of the Governing Board and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Eide Bailly LLP

Rancho Cucamonga, California

Item 7.1

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____

Date: _____

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____

Date: _____

District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 11, 2021

Signed: _____

President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Robin Dummer

Telephone: (530)629-2543

Title: Business Manager

E-mail: rdummer@bresd.org

Audit Certification

Audit Certification – Financial Report/Audit

2019-2020

Burnt Ranch Elementary School District

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code section 41020.3, the Governing Board must review and accept the prior year's Financial Report/Audit at a public meeting, on or before March 31, 2021, and THEREBY, as written verification of said review, the Governing Board reviewed and accepted on March 11, 2021 the Annual Financial Report as of June 30, 2020.

District Superintendent's Signature

Date

FOR ADDITIONAL INFORMATION

District Contact Person: Kathleen Graham Phone: (530)262-7250

Submit one copy of Audit Certification to:

Trinity County Office of Education

Gretchen Deichler, Asst. Supt. of Business Services

PO Box 1256

Weaverville, CA 96093



Item 7.4

Burnt Ranch ESD Fiscal Year 2019-20 Corrective Action for Audit Findings

Audit Finding:

Burnt Ranch Elementary School District
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2020

Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

Financial Statement Findings

2019-001 30000

Criteria or Specific Requirements

Under the modified basis of accounting used for governmental funds, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures for the fiscal period. In addition, the application of the completeness assertion in financial statements generally requires management to record all assets and liabilities that should have been included as ending balances on the financial statements.

Condition

The following conditions were identified:

- 1) The District double recorded its June 2019 Federal and State revenues pertaining to the National School Lunch Programs in the amount of \$1,627.
- 2) The District did not record the May 2019 and June 2019 portions of its Child and Adult Care Food Program revenues in the amount of \$4,807.

Questioned Costs

There were no questioned costs associated with the condition identified.

Context

The condition related to differences in current assets were identified during the course of performing audit procedures designed to identify unrecorded revenues.

Effect

The effect of the unrecorded items on the ending fund balances of the Cafeteria Fund (Fund 13) resulted in a net increase to the ending fund balance of \$3,180.

Cause

The cause appears to be the deficiency in the District's internal control and review system as it was not able to prevent the misstatement from taking place.

Corrective Action Plan:

In the future the district will exercise additional care during its annual year-end closing process. The district has also implemented a process to review all deposits during its year-end closing process to determine the proper cut-off period.

**TRINITY COUNTY OFFICE OF EDUCATION
CERTIFICATION OF CORRECTIVE ACTION
AUDIT FINDINGS AND RECOMMENDATIONS
FISCAL YEAR 2019-2020**

DISTRICT NAME: Burnt Ranch Elementary School District

Certification of Corrective Action is hereby filed by the Governing Board the Burnt Ranch Elementary School District.

Signature of Clerk/Secretary of the Governing Board

Date of Meeting

Certification of Corrective Action:

The Superintendent certifies that all corrective action(s) specified in the attached page(s) have been reviewed by the district's Governing Board and assures that corrective procedures have been implemented and will be used in ensuing years.

Signature of District Superintendent

Date

FOR ADDITIONAL INFORMATION

District Contact: Robin Dummer Phone: (530)629-2543

REVISED 2020-2021 CALENDAR BURNT RANCH ELEMENTARY SCHOOL DISTRICT

Item 7.5

Start: August 17, 2020 End: June 3, 2021

11 Teacher Work Day
12-13 Staff Work Days

AUGUST 2020						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

17 First Day of School
17-21, 24-28 Minimum Days

Days = 11

FEBRUARY 2021

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

12 Lincoln's Birthday
No School
15 Presidents Day
No School

Days = 18/119

7 Labor Day
No School

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Days = 21/32

MARCH 2021

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5*	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5 End 2nd Trimester
17-19 Parent Conferences
19 Minimum Day for
Parent Conferences

Days = 23/142

12 No School-Staff
Development Day

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days = 21/53

APRIL 2021

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

2 Minimum Day
5-9 Spring Break
No School

Days = 17/159

13 End 1st - Trimester
11 Veterans Day-No School
17-20 Minimum Days for
Parent Conferences
23-27 Thanksgiving Break
No School

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13*	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days = 15/68

MAY 2021

MAY 2021						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

7 Emergency Day-No School
28 Emergency Day-
No School
31 Memorial Day
No School

Days = 18/177

18 Minimum Day

Dec. 21 - Jan. 1 Winter Break
No School

Days = 14/82

DECEMBER 2020

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2021

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

1-3 Minimum Days
3 Last Day of School
4 All Staff Day
7 Teachers Only Day

Days = 3/180

4 School Resumes

18 M. L. King Day
No School

Days = 19/101

JANUARY 2021

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

6 Certificated Staff Days

August 11-13
October 12
June 4 & 7

3 Classified Staff Days

August 12-13
June 4
2 emergency outage days-
May 7 & 28

Minimum Days (20)-1:00 dismissal

August 17-21, 24-28
November 17-20
December 18
March 19
April 2
June 1-3

**Modified Wednesdays=
2:00 dismissal
Board adopted 3/11/21**

2021-2022 CALENDAR

BURNT RANCH ELEMENTARY SCHOOL DISTRICT

Start: August 23, 2021 End: June 10, 2022

18 Teacher Work Day
19-20 Staff Work Days

23 First Day of School

Days = 7

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13*	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

18 Lincoln's Birthday
No School

21 Presidents Day
No School

Days = 18/114

6 Labor Day
No School

Days = 21/28

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4*	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 End 2nd Trimester

16-18 Parent Conferences
18 Minimum Day

Days = 23/137

Days = 21/49

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11-15 Spring Break
No School

17 Easter
18 Possible Emergency Day

Days = 16/153

1 No School-Staff Development Day

10 End 1st - Trimester

11/12 Veterans Day-No School

16-19 Minimum Days for Parent Conferences

22-26 Thanksgiving Break
No School

Days = 14/63

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

27 Minimum Day

30 Memorial Day
No School

Days = 21/174

17 Minimum Day

Dec. 20 - Dec 31
Winter Break- No School

Days = 13/76

DECEMBER 2021						
S	M	T	W	Th	F	S
			1*	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-10 Minimum Days

10 Last Day of School
(or Emergency Day)

13 All Staff Day
14 Teachers Only Day

Days = 8/182 (with 2 emergency days built in)

3 School Resumes

17 M. L. King Day
No School

Days = 20/96

JANUARY 2022						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 Certificated Staff Days
August 18-20
October 12
June 13 & 14

3 Classified Staff Days
August 19-20
June 13

2 emergency days-
April 18 & June 10

Minimum Days (12)- 1:00 dismissal
November 17-20
December 17
March 18
May 27
June 6-10
Modified Wednesdays=
2:00 dismissal
Board adopted :

Item 7.7

**BURNT RANCH ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES**

RESOLUTION 2020/21-07

**Resolution Changing Lincoln's Birthday Holiday From
February 12th, 2022 to February 18th, 2022**

WHEREAS, the Burnt Ranch Elementary School District Lincoln's Birthday is celebrated on February 12th

WHEREAS, Education Code 37220 provides that a district can, by adoption of a resolution, revise the day upon which it celebrates any holiday except Veteran's Day

WHEREAS, the Burnt Ranch Elementary School District will be changing the Lincoln's Birthday holiday to Friday, February 18th, 2022

NOW, THEREFORE, BE IT RESOLVED that the Burnt Ranch Elementary School District shall celebrate Lincoln's Birthday holiday in the 2021/22 school year on February 18th, 2022.

Passed and adopted by the Burnt Ranch Elementary School District Board of Trustees at a regular meeting of the board held on March 11, 2021.

AYES _____

NOS _____

ABSENT _____

BOARD REPRESENTATIVE