

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

**Meeting will be available remotely via ZOOM. Please call (530) 629-2543 before 3:00pm on 10/14/21 for information regarding remote access.*

Thursday, October 14, 2021
4:00pm Regular Meeting

AGENDA

1.0 Formal Opening

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Additions or Changes to Agenda

2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion_____Second_____Vote_____

4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes – September 9, 2021
- 4.2 Warrants - September 8, 2021 to October 6, 2021

5.0 Correspondence

6.0 Reports

- 6.1 TCOE County Superintendent & Deputy Superintendent
- 6.2 Superintendent
- 6.3 Principal
- 6.4 Business
- 6.5 Enrollment and attendance
- 6.6 Building Projects
- 6.7 Staff

7.0 General Business

- 7.1 Review/Approve ESSER III Expenditure Plan
- 7.2 Review/Approve 2020-21 Unaudited Actuals
- 7.3 Review/ Approve Resolution 2021/22-03 Gann
- 7.4 Review Agreement Regarding the CDPH Support Grant, Between TCOE and Districts
- 7.5 Review/Approve 2021-22 BRESA Volunteer Policy
- 7.6 Review/Approve Form J-13 Request for Allowance of Attendance Due to Emergency Conditions, August 23 – September 10, 2021

8.0 Future Business

Next board meeting:

Regular Board Meeting – Holiday -Thursday, November 11, 2021 at 4:00pm –
Needs to be rescheduled

9.0 Adjourn to Closed Session

- 9.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation

10.0 Return to Open Session

11.0 Adjourn

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School

251 Burnt Ranch School Road

Burnt Ranch, California

**Meeting will be available remotely via ZOOM. Please call (530) 629-2543 before 3:00pm on 9/9/21 for information regarding remote access.*

Thursday, September 9, 2021

4:00pm Regular Meeting

Minutes

1.0 Formal Opening

- 1.1 Call to Order – *Called to order by Cyn Van Fleet at 4:02 pm.*
- 1.2 Roll Call – *Present were President Cyn Van Fleet, board members Mike Harding, James King, and Josh McKnight. Sarah Brown joined the meeting during Public Communication. Also present were Principal Krysty Holland, Robin Dummer, and present for Public Comment, Betsy Wilde. Absent: Dr. Bryan Caples*
- 1.3 Additions or Changes to Agenda –

2.0 Public Communication: Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

Mike reported that he had been attempting to make access to the school internet tower, "Trident." Robert Jackson from TCOE would also be trying to access from the opposite side. They are hoping to access the fire damage. There appear to be lots of work needed to clear the road of rocks and downed trees.

Betsy Wilde expressed concern that during a staff meeting today she was informed that testing of unvaccinated employees would be done by October 15th. As a parent and educator, she is nervous about the delta variant that is currently in our community. She would like unvaccinated staff members tested prior to school starting.

3.0 Accept Open Session Agenda

Motion – *By Mike Harding* Second *by James King* Vote *5-0*

4.0 Consent Agenda: The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes – June 10, 2021 and June 15, 2021
 - 4.2 Warrants – June 9, 2021 to August 4, 2021
 - 4.2 Minutes – August 12, 19 and 31, 2021
 - 4.2 Warrants - August 11, 2021 to September 2, 2021
- Warrants and Minutes approved by consent*

5.0 Correspondence

Dear Board Members,

I wanted to let you know that I am very grateful that you approved our salaries for the three weeks that school was not able to open. Even before this instance, I have had your support and felt appreciated by each of you. This is a very generous gesture, both financially and emotionally.

Thank you!!

I am proud to be a part of this community.

Sincerely,

Tamera West

6.0 **Reports**

6.1 **Building Projects** - Report from Kathleen Graham **Burnt Ranch ESD: Project Status as of September 3, 2021**

WELL / WATER SYSTEM

The Pace engineer, Tom Warnock, is ready to help with a new tank/location and check on the filtration system as soon as things settle down with fires and 299. We will be providing him with pictures of the well casing and information about the new pump. Until then, the water system is potable and adequate.

SHADE STRUCTURE

The contractor is moving the plans and assembly through the required processes. Realistically the installation time may be closer to the winter break, rather than Thanksgiving.

GENERATOR (including Solar Panel System)

The generator is still 6-8 weeks out until delivery. By then, the infrastructure should all be done. We are working on an RFQ (Request for Qualifications) to put out to solar installers to find out who's available and interested. Then we will solicit bids through the RFP (Requests for Proposals) process. The concern is that we may not get everything installed by the 3/31/22 deadline, mostly due to supply chain and natural element delays. Kathleen has been in contact with OES and is hopeful they will work with us, if needed, on an extension past March 31, 2022.

PREVIOUS PROJECT AUDIT

TCOE is still working on a "first pass" filter of the previous project information. When completed, they will send it off to us for review. After Robin and I review/work on it, we can then meet with Jeff and Gretchen if necessary to finalize it. At that point, we will send it to OPSC so they can conduct their review prior to us putting the final required audit out to bid. The way we understand it is the district's auditor does not automatically do the audit- they will have to bid on it along with any other interested accounting firms.

6.2 **Superintendent** - Krysty Holland reported for Dr. Caples. She reported that the West Coast Inspection team had completed their inspection of the school. Large air purifiers were left in the gym and library with the recommendation that the school purchase additional air purifiers. The phone lines are currently down and Krysty plans to purchase a cell phone to use for parent communication. Staff also uses email, Facebook and personal phones to communicate with families. Verizon has a temporary tower in our area. They set the school up with a hotspot to provided internet. The internet will not be sufficient for student us. Sarah and TCOE have been working with the Office of Emergency Services to access Ironsides for a temporary internet solution.

6.3 **Business**- Robin reported being very busy with employee contracts, payroll and getting ready for school to start next week.

6.4 **Principal** - Krysty reported most of the all staff meeting was earlier in the day and everyone is busy getting ready for school to start on Monday, September 13. She also provided an update on the Mask Policy that the school will be following. Krysty reported that the gym air conditioner is not working and also having an issue with the walk-in refrigerator. She has contacted repair companies.

6.5 **Enrollment** - Projected enrollment of 65

6.6 **Staff** - no report

7.0 **Public Hearing**
Sufficiency of Instructional Materials

Open: At 4:20pm by Cyn Van Fleet.

Close: At 4:23 by Cyn Van Fleet.

8.0 **General Business**

8.1 Review/Approve 2020-21 Unaudited Actuals - *Tabled to October meeting*

8.2 Review/Approve Resolution 2021/22- 04 Sufficiency of Instructional Materials
Michael Harding motioned to approve Resolution 2021/22- 04 Sufficiency of Instructional Materials; Josh McKnight seconded the motion. Vote - 5-0; Motion passed

8.3 Review/ Approve Resolution 2021/22-03 Gann Limit - *Tabled to October meeting*

8.4 Review/Approve License Agreement (Emergency or Hazardous Event Use) between Burnt Ranch ESD and PG&E - *Josh McKnight motioned to approve the Agreement between Burnt Ranch ESD and PG&E; Sarah Brown seconded the motion. Vote 5-0; Motion passed*

Discussion: this second contract is in addition to the first contract, not a replacement of the first. The provisions of the second contract state that the district has the right to refuse PG&E the use of the facility. Acceptance of the contract grants the district a one-time payment of \$1000 in addition to any use fees accrued during the life of the contract.

- 8.5 Review/Approve Disaster Recovery Contract with West Coast Fire & Water – *Sarah Brown motioned to approve the Disaster Recovery Contract with West Coast Fire & Water; Mike Harding seconded the motion; Vote 4 ayes, 1 nay (King); Motion passed*
- 8.6 Review/Approve 2021-2022 Trinity Alps USD Contract for Vehicle Servicing Agreement – *Mike Harding motioned to approve 2021-2022 Trinity Alps USD Contract for Vehicle Servicing Agreement; James King seconded the motion; Vote 5-0; Motioned passed*

9.0 Future Business

Next board meetings:
Thursday, October 14, 2021, 4:00 pm

10.0 Adjourn to Closed Session at 5:24pm.

10.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation

11.0 Return to Open Session at 6:06pm – *Cyn Van Fleet reported the board would like to mandate unvaccinated staff be tested prior to working with students. They would also like any staff member working one-on-one with others outdoors to be masked. Cyn directed Robin and Krysty to communicate the new mandate to the staff. Cyn will send the language she would like used.*

12.0 Adjourn-Meeting adjourned by President Cyn Van Fleet at 6:07pm.

Checks Dated 09/08/2021 through 10/06/2021

Board Meeting Date October 14, 2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
4103972	10/02/2021	Haley S. Blake	Cancelled			516.03 *
		Cancelled on 10/04/2021, Cancel Register # PM211005				
5229709	09/08/2021	Kilgore, Kristi F	01-4300	Supplies - ASES/Cafe	256.79	
			01-5910	Supplies - ASES/Cafe	55.00	
			13-4300	Supplies - ASES/Cafe	44.34	356.13
5229710	09/08/2021	A-Z Parts Sales	01-4300	Bus Parts		747.96
5229807	09/15/2021	Kilgore, Kristi F	01-4300	Air Purifiers	611.76	
				Staff Covid Tests	103.40	
			01-5920	Verizon Prepaid phone - down lines	214.16	
5229808	09/15/2021	McCurdy, Julie	13-4700	Cafe Food	496.69	1,426.01
			01-4300	Fuel and Cafe Supplies	37.60	
			13-4700	Fuel and Cafe Supplies	38.94	
5229809	09/15/2021	Apple, Inc.	01-4300	ASES Ipad		76.54
5229810	09/15/2021	California Safety Company	01-5560	Fire Alarm Monitoring - Sept 2021		1,826.18
5229811	09/15/2021	Weaverville Auto Parts	01-4300	Bus parts		40.00
5229812	09/15/2021	Frontier	01-5920	Phone services - August 2021		15.81
5229813	09/15/2021	North Coast Laboratories Inc	01-5560	Water Testing		340.00
5229814	09/15/2021	Pacific Gas & Electric	01-5510	August 2021 Power		50.00
5229815	09/15/2021	Producers Dairy	13-4700	Dairy, eggs, & juice		1,441.47
5229816	09/15/2021	Trinity Welding	01-4300	Signage		307.51
5229968	09/22/2021	Sady, Sophia S	01-5800	Recert Sub Cred		1,000.00
5229969	09/22/2021	Heartland School Solutions	13-4300	Menu planning & production records		102.50
5229970	09/22/2021	Mac's Refrigeration Service	13-5800	New Timer		510.50
5229971	09/22/2021	Mendes Supply Company	13-4300	Sanitizer and Dish detergent		243.13
5229972	09/22/2021	SHI International Corp	01-4300	Acrobat License Sped	159.00	143.75
				Windows Platform - SPED	62.16	
5229973	09/22/2021	Shasta Tr Schools Ins Dental	01-9580	Dental Premium October 2021		221.16
5229974	09/22/2021	Shasta Tr Schools Ins Medical	01-9580	Medical Premium October 2021		1,073.67
5229975	09/22/2021	Shasta Tr Schools Ins Vision	01-9580	Vision Premium October 2021		9,855.00
5229976	09/22/2021	SYNCB/AMAZON	01-4300	Hydration station, Air filters & Supplies		257.40
5229977	09/22/2021	Tom's Trash	01-5550	Trash service		1,732.19
5229978	09/22/2021	Trinity Journal	01-4300	two year subscription		190.00
5229979	09/22/2021	Willow Creek Ace Hardware	01-4300	Weeder line and Gas can		78.00
5230129	09/29/2021	McCurdy, Julie	01-4300	Costco reimburse & Cart Tires		53.85
5230130	09/29/2021	Coast Central Credit Union	01-4300	Arlo & Esser Supplies		168.46
5230131	09/29/2021	Compliance Associates, Inc.	01-5200	B. Caples RS Training		220.87
5230132	09/29/2021	Gopher	01-4300	ASES Playground Equip		125.00
						191.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/08/2021 through 10/06/2021

Board Meeting Date October 14, 2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5230133	09/29/2021	Whitson Inc.	35-6200	Bid# BRES.D.2021.4.23 School Generator		25,514.00
5230297	10/06/2021	McCurdy, Julie	13-4700	Costco and Franz		106.96
5230298	10/06/2021	Chef Store	13-4700	Food		156.42
5230299	10/06/2021	North Coast Laboratories Inc	01-5560	Water Test		50.00
5230300	10/06/2021	Valley Pacific Petroleum Services, Inc	01-4300	Bus Fuel		883.99
Total Number of Checks					34	50,021.85

Cancel	Count	Amount
	1	516.03
Net Issue		49,505.82

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	21,943.58
13	Cafeteria Special Reserve	9	2,048.24
35	County School Facilities Fund	1	25,514.00
Total Number of Checks		33	49,505.82
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			49,505.82

BURNT RANCH ELEMENTARY SCHOOL DISTRICT

RESOLUTION #2021/22-03

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 3, commonly called the Gann Amendment, which added Article XIII-B o the California Constitution; and,

WHEREAS, the provisions of the Article establish maximum appropriation limitations commonly called "Gann Limits", for public agencies including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2020-21 fiscal year and a projected Gann Limit for the 2021-2022 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the Board does provide public notice the attached calculations and documentation of the Gann limits for 2020-2021 and 2021-2022 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2020-2021 and 2021-2022 fiscal years do not exceed the limitations by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES:
NOES:
ABSENT:

DATE: October 14, 2021

President of the Board



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

Agreement Regarding the California Department of Health (CDPH) Personnel Support Grant, Between TCOE and Districts

This agreement (hereinafter referred to as "Agreement") is entered into by and between a consortium of Trinity County School Districts (hereinafter referred to as "Districts") and the Trinity County Office of Education (hereinafter referred to as "TCOE"). Districts and TCOE may be referred to collectively as "Parties" in this agreement.

RECITALS

WHEREAS all Districts are able to receive the California Department of Health (CDPH) Personnel Support Grant Allocation funding from the State of California Health and Human Services Agency to support the mandated weekly COVID-19 testing of unvaccinated District staff;

WHEREAS the funding is to be used to support personnel participating in school-based screening testing activities that support open, in person K-12 school environments during the COVID-19 Pandemic;

WHEREAS Districts in Trinity County do not have the capacity to create their own individual COVID-19 testing program;

WHEREAS TCOE already has the nursing staff who has been providing testing and related activities throughout the pandemic, and who advise districts on medical issues;

WHEREAS TCOE will serve Districts as a testing vendor.

NOW THEREFORE the parties mutually agree as follows:

1. **SCOPE OF WORK.** TCOE shall perform the work set forth in Exhibit A and will follow the requirements of the California Department of Health (CDPH) Personnel Support Grant Allocation funding.
2. **PROGRAM SPECIFIC TERMS.** Participating Districts shall comply with the terms and conditions found in Exhibit B.
3. **PERIOD OF PERFORMANCE.** The period of this agreement shall commence September 30, 2021 and continue through the duration of the 2021-22 school year unless extended by written amendment to this Agreement or terminated earlier in accordance with the termination provisions of this Agreement.
4. **CANCELLATION.** Any of the Parties may at any time cancel this Agreement, with or without cause, by giving thirty (30) days advance written notice to the other Parties which shall commence on the date of mailing of the written notice by certified mail or personal delivery. Thereafter, this Agreement shall

become null and void except for the pro-rated portion or portions of payment for which expenses have been necessarily incurred in the performance of this Agreement.



- 5. **AWARD OF FUNDS.** The amount of funds made available to Districts from the California Department of Health (CDPH) Personnel Support Grant Allocation funding will be invoiced to participating Districts by TCOE for services to be performed throughout the school year, less any handling fee/indirect the Districts may charge. The award is fixed and based on the amount specified for the Districts from the CDPH Personnel Support Grant Allocation funding.
- 6. **USE OF FACILITIES.** The Districts will furnish TCOE employees the facilities and equipment necessary to perform and complete the work under this Agreement; TCOE has rights to inspect facilities furnished.
- 7. **AUTHORIZED REPRESENTATIVES.** For the purpose of this Agreement, the individuals identified below are hereby designated representatives of the respective Parties.
- 8. **ASSIGNMENT.** The Parties may not assign, transfer Agreement any part of this Agreement, any interest herein or claims hereunder, without the prior, written approval of TCOE.
- 9. **AMENDMENTS.** By mutual written consent, the Parties may make changes to the terms of this Agreement. Any such changes shall be in the form of a written amendment signed by authorized representatives of the District or TCOE and agreed to by all relevant parties to this agreement.
- 10. **INDEMNIFICATION.** The Districts shall defend, indemnify and hold TCOE, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of TCOE, its officers, employees, or agents.

TCOE shall defend, indemnify and hold Districts, their officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of Districts, their officers, employees or agents.

This indemnification provision shall survive termination of the Agreement and remain in effect.

- 11. **AUTHORIZED REPRESENTATIVES.** For the purpose of this Agreement, the individuals identified below are hereby designated representatives of the respective parties and will sign for their respective, participating district.

Signed:

Bryan Caples, BRES D

Brian Burns, CCESD

Shannon Ross, DCESD

Peggy Canale, STJUSD

Christine Camara, JCESD

Jaime Green, TAUSD

Mary Thoreson, LESD

Fabio Robles, TCESD and RISE

Anmarie Swanstrom, MVUSD

Sarah Supahan, TCOE

Signatures completed September 30, 2021

TCOE will:

- Invoice each District no more than the total of the California Department of Health (CDPH) Personnel Support Grant awarded to each District, less any handling fee/indirect the Districts may charge.
- Provide weekly COVID-19 testing of non-vaccinated staff members, substitutes, and testing of vaccinated staff, students or board members as need arises and time permits
- Provide personnel sufficient to perform the requirements of the grant as well as this agreement, including nursing staff, health aides, and may include the hiring of temporary staff.
- Provide vehicles and associated costs to transport staff to school sites for regular COVID-19 testing
- Provide PPE for COVID-19 testing protocol
- Provide and maintain a county-wide, online database portal of vaccinated staff and testing schedules for all unvaccinated employees
- Provide testing supplies, disposal supplies and mailing supplies for all COVID-19 tests
- Provide coordination with the Color Health Team, Inc. and will provide all state testing reports
- Provide all required training of medical staff to fulfill the requirements of this program
- Provide accurate testing and vaccination education information to students, parents, staff, board members, etc. as needed and as time allows
- Provide the required information for all reporting requirements that Districts must complete
- Will take 5.6% Indirect fee

Districts Will:

- Make a space on-site for testing of staff and others
- Coordinate with medical staff for regular testing of District staff, including scheduling of tests during staff breaks or coverage for staff while they are being tested
- Obtain all required permissions for the testing of students as needed
- Sign required state paperwork and any required reporting documents
- Provide to TCOE the total, but no more than the total, of the California Department of Health (CDPH) Personnel Support Grant Allocation funding upon being invoiced
- Check the TCOE online database portal on a regular basis to make sure staff that are required to test are being tested, and address issues with reluctant staff based on personnel policies of the District

**Burnt Ranch Elementary School
COVID-19 Volunteer Addendum**

This is an addendum to the regular Board Policy 1250 Community Relations

All parents, community members, and school presenters must be fully vaccinated for COVID-19 and render proof of vaccination to the district or submit to a COVID-19 rapid test before engaging in activities where students are present.

Board meeting: October 14, 2021

7.6

CALIFORNIA DEPARTMENT OF EDUCATION
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/paj/13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: Burnt Ranch Elementary School District	COUNTY CODE: 53	DISTRICT CODE: 71662	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Bryan Caples, Superintendent	PHONE: (530)629-2543	FISCAL YEAR: 2021-2022	
ADDRESS: P.O. Box 39	CITY: Burnt Ranch	COUNTY NAME: Trinity	
CONTACT NAME: Robin Dummer	TITLE: Business Manager	STATE: CA	ZIP CODE: 95527
	E-MAIL: rdummer@bresd.org		

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input checked="" type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
---	--	---

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<p><input checked="" type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq.</p> <p><input checked="" type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.</p>	<p><input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.</p> <p><input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.</p>	<p><input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i></p>
---	--	---

7.6

CALIFORNIA DEPARTMENT OF EDUCATION
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

Not Applicable (Proceed to Section C)
 Supplemental Page(s) Attached

SECTION B: SCHOOL CLOSURE
 PART I: NATURE OF EMERGENCY (Describe in detail.)

The nature of the emergency was a lightning caused fire (Monument Fire) that began on July 30, 2021. The entire community of Burnt Ranch was given evacuation orders and Hwy 299 (the only road in to or out of) the community) was closed to personal vehicles for the duration of the evacuation. Power and Internet capabilities for the school site were/are also sporadic due to the devastating effects of the fire. Furthermore, the school site was used as a base camp for firefighters and emergency personnel for the duration of the evacuation.

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Burnt Ranch Elementary School	6053680	K-8	182	2	0	8/23/2021-09/13/2021	14	14

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No
Burnt Ranch Elementary School	6053680	2019-20	January 16 & 17 2020	Closure Due to Power Outage	Yes
Burnt Ranch Elementary School	6053680	2019-20	October 28, 2019	PG&E Public Safety Power Shutoff	Yes
Burnt Ranch Elementary School	6053680	2019-20	October 9 & 10, 2019	PG&E Public Safety Power Shutoff- Used two emergency days	Yes
Burnt Ranch Elementary School	6053680	2018-19	February 11-15, 2019	Closure Due to Power Outage	Yes
Burnt Ranch Elementary School	6053680	2017-18	January 18, 2019	Closure Due to PG&E Power Outage	Yes
Burnt Ranch Elementary School	6053680	2017-18	November 15, 2017	Closure Due to PG&E Power Outage	Yes
Burnt Ranch Elementary School	6053680	2017-18	September 5, 2017	Unhealthy Air Quality caused by wildfire smoke	No
Burnt Ranch Elementary School	6053680	2016-17	April 3-7, 18-21, March 27-31, 2017	Declared Emergency due to mold contamination	No
Burnt Ranch Elementary School	6053680	2016-17	February 7 & 8, 2017	Closure Due to PG&E Power Outage	Yes
Burnt Ranch Elementary School	6053680	2016-17	January 3 & 4, 2017	Closure Due to PG&E Power Outage	Yes

7.6

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.
We, members constituting a majority of the governing board of Burnt Ranch Elementary School Dis, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

<u>Cyn Van Fleet</u>	_____
<u>Joshua McKnight</u>	_____
<u>Sarah Brown</u>	_____
<u>Michael Harding</u>	_____
<u>James King</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 14th day of October, 2021

Witness: Robin Dummer (Name) _____ Title: _____ of _____ County, California (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ (Name) _____ Authorizing LEA Name: _____ (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____ (Name) _____ (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____

Witness: _____ (Name) _____ Title: _____ of _____ County, California (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____