

Burnt Ranch Elementary School District
Board of Trustees Regular Meeting
Thursday, August 12, 2021
4:00pm
Minutes

Join Zoom Meeting

<https://us04web.zoom.us/j/72348706456?pwd=bnFnZ3VOYTd4LzVaeEFqZE9HNjI4dz09>

Meeting ID: 723 4870 6456

Passcode: BRSGBM

1.0 Formal Opening

1.1 Call to Order

Cyn VanFleet called the meeting to order at 4:10 PM.

1.2 Roll Call

Board Members: All Present; Cyn VanFleet, Josh McKnight, James King, Mike Harding, Sarah Brown

Others in Attendance: Dr. Bryan Caples, Kristi Holland-Kilgore, Casey Geyer

Absent: Robin Dummer

1.3 Additions or Changes to Agenda

No changes or additions to the agenda.

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.
No public comment.

3.0 Accept Open Session Agenda

James King moved to accept the open session agenda, seconded by Sarah Brown.

- 4.0 Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda

4.1 Minutes – June 10, 2021 and June 15, 2021

4.2 Warrants – June 9 2021 to August 4, 2021

Mike Harding moved to table the Minutes and the Warrants until the next regular board meeting, seconded by Sarah Brown. Motion carried; unanimous.

5.0 Correspondence

No correspondence.

6.0 Reports

6.1 Building Projects

Discussion: Thank you Cyn VanFleet for having the project go through a first pass filter. This will be very helpful when the project goes through audit.

6.2 Superintendent

Dr. Bryan Caples stated that we will apply for a state waiver (J-13) for the days school was not able to be in session due to the Monument Fire natural disaster crisis. Staff will receive their normal pay during the delay in starting school. If the waiver is approved, the instructional year will end at the normal time and no additional days would need to be added to the end of the school year. Discussion on the Hardship Waiver that we are applying for that will exempt our district from the new Independent Study requirements set forth by the state.

6.3 Business

Business halted--the school and Burnt Ranch area is currently under a mandatory evacuation order due to the Monument Fire.

6.4 Principal

Kristi Kilgore reported on the current fire status as she knew it and that some firefighters were using the gym to sleep at night. She reported Robin Dummer was working with the Forest Service on a contract for using the gym. Kristi Holland also said that she was in agreement with Dr. Bryan Caples about applying for the J-13 waiver for the missed days of school.

6.5 Staff

No staff reports.

7.0 General Business

7.1 Review Quarterly Report on Williams Uniform Complaints

Sarah Brown moved to Review Quarterly Report on the Williams Uniform Complaints, seconded by James King. Motion Carries: unanimous.

7.2 Review/Approve 2021-22 Consolidated Application and Reporting System

James King moved to approve the 2021-22 Consolidated Application and Reporting System, seconded by Josh McKnight. Motion carries; unanimous.

7.3 Review/Approve Resolution 2021/22-02 To Establish Authorized Signatures for the Purpose of Approving Orders Drawn on the Funds of the Burnt Ranch Elementary School District

James King moved to approve Resolution 2021/2022 to Establish Authorized Signatures for the Purpose of Approving Orders Drawn on the Funds of the Burnt Ranch Elementary School District, seconded by Sarah Brown. Motion carries; unanimous.

Discussion: Remove Kathleen Graham and add Dr. Bryan Caples to the list of authorized signatures; all others would remain the same.

7.4 Review/Approve Construction Administrator Contract

Josh McKnight moved to approve the Construction Administrator Contract, seconded by James King. Discussion ensued. There were date errors in Section 8 of the contract, questions about the number of hours and the cost per hour to the district.

Josh McKnight removed his motion from the table following the discussion. The contract will return to the board after it is revised to meet the needs of the district.

7.5 Discussion Current Evacuation Advisory for Burnt Ranch

Dr. Bryan Caples recommended with the support of Kristi Holland-Kilgore to delay the opening of school for the 2021-22 by two weeks. New tentative start date for teachers is Sept. 1st, , staff Sept. 2nd, and students September 7th. Staff and Burnt Ranch Families will be notified every 72 hours on Facebook, the school's website, and the auto dialer messaging system--Bright Arrow.

7.6 Discussion 2021-22 School Calendar

Students will tentatively return to school on September 7th, 2021. We will closely monitor the current situation and keep everyone updated on a regular basis.

8.0 Future Business

Next Meeting--Special Board Meeting August 19, 2021 at 4:00 PM via Zoom. Regular Board Meeting September 9, 2021 at 4:00 PM.

9.0 Adjourn to Close Session

9.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation

No Closed Session business.

10.0 Reconvene to Open Session

11.00 Adjourn

Meeting adjourned at 5:52 PM