A Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School 251 Burnt Ranch School Road Burnt Ranch, California

Thursday, December 12, 2019 3:00pm Regular Meeting

AGENDA

| 1.0 | Forn | nal Opening |
|-----|-------------------------------|--|
| | 1.1 1.2 1.3 | Call to Order Roll Call Additions or Changes to Agenda |
| 2.0 | invited three i with th | Communication: Persons wishing to address the Board on any item except personnel are I to do so at this time. In the interest of time and order, presentations from the public are limited to minutes per person, per topic. Please state your name and address before speaking. In accordance he Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the genda. |
| 3.0 | Acce | ot Open Session Agenda |
| | Motic | nVote |
| 4.0 | Board | ent Agenda: The following consent agenda items are considered to be routine by the District and will be enacted with one motion. There will be no separate discussion of items unless a Board er so requests, in which the items will be considered following approval of the Consent Agenda. Minutes - October 10, 2019 – Tabled from November 14, 2019 |
| | 4.1 | Warrants – October 9, 2019 – Tabled from November 14, 2019 |
| | 4.3 | Minutes – November 14, 2019 |
| | 4.4 | Warrants - November 7, 2019 - December 5, 2019 |
| 5.0 | Corre | spondence |

Reports

Business

Building Project

Superintendent

LCAP (Local Control Accountability Plan)

Enrollment and Attendance

6.1

6.2

6.3 6.4

6.5

6.6

6.0

7.0 General Business

- 7.1 Review/Approve 2019-2020 First Interim Budget Report
- 7.2 Review/Accept Annual Certification Regarding Workers' Compensation with Shasta-Trinity Schools Insurance Group
- 7.3 Accept letter of resignation from classified employee Michael Harding

8.0 Future Business

8.1 Next board meeting - Annual Organizational Meeting - Wednesday, December 18, 2019, at 5:30 pm.

9.0 Adjourn to Closed Session

9.1 Pursuant to Government Code 4957 Personnel or 54956.9 Litigation

10.0 Return to Open Session

11.0 Adjourn

Item 4.1

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School 251 Burnt Ranch School Road Burnt Ranch, California

Thursday, October 10, 2019 3:00 pm Regular Meeting **Minutes**

1.0 Formal Opening

1.1 Call to Order

Cyn VanFleet called the meeting to order at 3:10 PM.

Attendance: Cyn VanFleet, James King, Katherine Bauer-Helwig, Sarah

Brown arrived at 3:18 PM Absent: Dena Magdaleno

Others: Kathleen Graham, Robin Dummer, Krysty Kilgore

1.2 Additions or Changes to Agenda No Additions or Changes to Agenda

Public Communication: Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion James King

Second

Katherine Bauer-Helwig

Vote

Unanimous

Consent Agenda: The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

4.1 Minutes – September 12, 2019
Approved September 12, 2019 Minutes by consent.

4.2 Warrants - September 4, 2019 - October 2, 2019
Approved September 12, 2019 Minutes by consent.

5.0 <u>Correspondence</u>

Trinity County Fair sent Burnt Ranch School \$1000 check We had the most art exhibits entered into the fair. Casey Geyer was in charge of getting the art together and to the fair.

6.0 Reports

6.1 Building Project

No one from CRM in attendance. Kathleen Graham reported that we are significantly over budget. She, Kevin Nolen, Cyn Van Fleet and Jeff Morris had a phone meeting to discuss the budget. We allegedly encumbered more expenses than we had funds to cover. No exact numbers were discussed during the phone meeting. There is the potential for litigation—this will be discussed further in closed session. CRM ordered a cease and desist to all contractors since we are out of funds. We have to figure out how to pay for the

contractors that have already worked. Kathleen Graham reported that we have had a lot of people step in and volunteer their time to finish up parts of our project. Matt Logsdon (Sarah Brown's brother), Tyler Thompson, Paul Turner, Dominy Wiltse, Nathan Bones, Thurston Wilson, the BR Forest Service workers, and other parents have all been instrumental in installing our playground equipment, laying brick and mortar, landscaping and more. We still need to paint the art/music classroom and pumphouse. Matt may be able to do/help with the painting. Thurston is looking into a concrete person to do the square planters. We also need to make a containment for rain water flowing from the school to catch it before it runs into the street. Staff members can work on extra project times due to the lack of funds. Jeff Morris is working on the hardship application for a generator and well water system. There have been bi-weekly meetings with OPSC. We will submit soon.

6.2 Business

Robin Dummer reported there will be a county-wide meeting for Business Managers to go over the budget, including the first interim. The first Interim Budget will be brought to the board in December. Payroll is due today. Yesterday and today were PSPS (Public Safety Power Shutoff) Days so school had to be canceled. The days will be made up on April 13th and May 22nd.

6.3 Staff

PTO made the staff wildflower bouquets to thank them for doing an awesome job. Krysty Kilgore reported that she had a phone check-in with a Stemscope representative about the science curriculum pilot. They seem willing to work with us so the primary grades will get more out of the program.

6.4 Superintendent reported on the following items:

- 9/13 7th/8th did the Ropes Challenge Course in Weaverville
- 9/17 Volleyball game-JV/V @ Junction City
- 9/19 PTO Meeting

Volleyball game-JV/V @ Home vs Weaverville

Cross Country Race-Arcata

9/24 Volleyball game-JV/V @ Home vs Orleans

Cross Country Race-CR

9/26 Cross Country Race-Arcata

9/26-27 Character Days- Club Live led positive character trait activities in each classroom

9/27 3rd/4th grade had a great time at Indian Day in Hayfork

9/30 Kevin Carr- Oregon musician and storyteller here for whole school performance

10/1 Volleyball game-JV/V @ Home vs Douglas City Cross Country Race-Blue Lake

10/2 PTO gave each staff member a vase of beautiful flowers

10/3 Volleyball game-JV/V @ Home vs Hayfork

Cross Country Race-Arcata

10/8 Cross Country Race-Eureka

10/9 Vision/Hearing Screening – TK/K, 2nd/5th/8th grade -Canceled due to no school. Will be rescheduled.

Tamera West to Tobacco Education meeting Canceled due to no school. Will be rescheduled.

Trinity County Fire Safe Meeting @ BRS 5:30pm Canceled due to no school. Will be rescheduled.

10/10 TK/K to Willow Creek Pumpkin Patch--Canceled due to no school. Will be rescheduled. Volleyball game-JV/V @ Home vs Junction City

Cross Country Race-Fortuna

Upcoming:

10/12 Weaverville Volleyball Tournament @ Lewiston - Varsity only

10/15 Volleyball game-JV/V @ Orleans

10/16-18 Kristen Peckham to Oakland for CA Assessment Conference

10/17 Cross Country Race-Arcata

Volleyball game-JV/V @ Home vs Hayfork

10/21 PATH (Partners in Action for Trinity Health) presentation to the 5th-8th graders by the county schools resource officer. PATH is a local group of community members and organizations who work together to improve the health of Trinity County residents. This presentation/activity is focused on preventing tobacco, alcohol and drug abuse.

4:00 Parent Advisory Committee Meeting

10/24 Trinity Together Cradle to Career-7th/8th grade

4:00pm-Indian Education Parent Meeting

10/25 Harvest Festival @ BRS- Trunk or Treat, Games, Cake Walk, Dinner Fundraiser

10/28-31 RED RIBBON WEEK-"Send a Message, Stay Drug Free"

10/31 9:00 Halloween Parade

11/1 Professional Development Day- No School

11/7 9:00 Flu Shot Clinic for BRS students, parents and staff

11/8 End of the first trimester 11/11 Veterans Day - No School

11/12-15 Minimum Days - Parent Conferences

6.5 LCAP (Local Control Accountability Plan) -

Kathleen Graham reported that we are starting to get information about the new plan. The new format is designed to be more clear and easier to input data into. The PAC (Parent Advisory Committee) is 10/21/19 at 4:00 PM.

6.6 California Dashboard Local Indicator Report -

> There is a 4-page report. Once approved it will be submitted and become part of our Dashboard. We do not have English-Language Learners.

6.7 Enrollment and Attendance

Robin Dummer reported an enrollment of 87 students with an average attendance of 96%.

7.0 **General Business**

Quarterly Report on Williams Uniform Complaints Quarterly Report on Williams Uniform Complaints is a routine item. There are no complaints.

Approve Lot Line Adjustment No. P-18-19 (BRESD & Keyes)-7.2

Accept Individual Grant Deed

Approve Superintendent Kathleen Graham to sign on behalf of Burnt Ranch School District

Approved Lot Line Adjustment No. P-18-19 (BRESD & Keyes), Approved Accept Individual Grant Deed, Approved Superintendent Kathleen Graham to sign on behalf of Burnt Ranch School District in a motion by Sarah Brown; second James King. Motion carries; unanimous.

Future Business 8.0

Next board meeting November 14, 2019

9.0 Adjourn to Closed Session

Pursuant to Government Code 54957 Personnel or 54956.9 Litigation Board adjourned to Closed Session at 4:04 PM

Return to Open Session 10.0

Board Returned to Open Session at 5:27 PM. No reportable action.

11.0 Adjourn

Meeting Adjourned 5:28. PM.

Board Report

| 5218787 10/29/2019 5218788 10/29/2019 5218789 10/29/2019 | | | | | | | | | | | 5218784 10/29/2019 | | | | | 5218653 10/23/2019 | | | | | | · | 5218646 10/23/2019 | 5218645 10/23/2019 | | | 5218378 10/09/2019 | 5218377 10/09/2019 | 5218376 10/09/2019 | 5218375 10/09/2019 | 5218374 10/09/2019 | | 5218372 10/09/2019 | | 5218370 10/09/2019 | 5218369 10/09/2019 | Number Date | Checks Dated 10/09/ |
|--|----------|--------------------------|-----------------------|-----------------------|-----------------------------------|-----------------------|-----------------------------------|-----------------------------------|------------------------------------|-----------------------------------|------------------------------------|--------------------|------------------------|------------------------|---------------------------------------|---------------------------------------|-------------------------|--------------------------|-------------------------|-------------------|-------------------|-----------------------------------|--------------------------|--------------------------------|-----------------------|-------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------|------------------------------|---------------|-------------------------|------------------------------|----------------------|----------------------|---------------------|--|
| 2019 North Coast Laboratories Inc | | 2019 Hoopa Valley Tribe | | 2019 Frontier | | | | | | | 2019 Coast Central Credit Union | | | | | 2019 SYNCB/AMAZON | | | _ | | 2019 Mike Harding | 2019 Humboldt Co Fair Association | 2019 Dell'Arte | 2019 California Safety Company | 2019 Reynolds, Gloria | 2019 Willow Creek Farms | 2019 Willow Creek Ace Hardware | 2019 Trinity Lumber - BlueTarp | 2019 Tom's Trash | 2019 Dazey's Inc | 2019 Canon Solutions America | 2019 Campora | 2019 A-Z Parts Sales | | 2019 Ammon, Shelly M | 2019 Dummer, Robin J | Pay to the Order of | Checks Dated 10/09/2019 through 11/06/2019 |
| 0 -0000 | 01-5800 | 35-6200 | | 01-5920 | 01-5800 | 01-5800 | 13-6500 | 13-5300 | 13-4300 | | 01-4300 | 01-5800 | 35-6200 | 35-6200 | 13-4300 | 01-4300 | 01-9580 | 01-9580 | 01-9580 | 01-5510 | 35-6200 | 01-5200 | 01-5800 | 01-5800 | 13-4700 | 13-4700 | 01-4300 | 01-4300 | 01-5550 | 01-4300 | 01-5800 | 01-5520 | 01-4300 | 13-4700 | 01-4300 | 01-4300 | Fund-Object | |
| \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\ | | River Rock - Landscaping | 19/20 Main Phone Line | 19/20 Fire phone Line | Typing Club - 2 years 68 licenses | Drumming presentation | Sat, Sped Software, Cafe Computer | Sat, Sped Software, Cafe Computer | Furniture, Printers, Cafe Computer | Sat, Sped Software, Cafe Computer | Furniture, Printers, Cafe Computer | Copier Maintenance | Final portable toilets | Paint Building Project | Cafe Supplies, Janitor supplies, ASES | Cafe Supplies, Janitor supplies, ASES | Nov 2019 Vision Premium | Nov 2019 Medical Premium | Nov 2019 Dental Premium | 19/20 Electricity | Tractor Service | 5th - 8th Grade Ice Skating | Holiday Show Performance | Monthly Fire Alarm Monitoring | Groceries - Costco | Local Produce | Art Grant and Maint Supplies | Sealer - Pavers | 19/20 Trash & Recycling Service | Maint Supplies | Copier Maintenance | 19/20 Propane | Seat Cushion foam - Bus | Cafeteria Groceries - Costco | Desk Chair - Sped | Vacuum and Supplies | Comment | |
| | | | 322.78 | 3,98 | | | 772.75 | 139.00 | 85.55 | 135.62 | 1,995,20 | | | | 374.38 | 162.34 | | | | | | | | | | | | | | | | | | | | Zillo Gill | Expensed | |
| 40,00 | 1,410.00 | 1 410 86 | 326.76 | | 432.08 | 100.00 | 3,128.12 | | | | | 310.81 | 77.95 | 181_60 | 536,72 | | 237.60 | 8.714.00 | 991.08 | 2 471 61 | 280.00 | 275.00 | 350 00 | 00.24 | 03./5 | 62.75 | 645.78 645.78 | 398.85 | 25.42 | 310.81 | 340.00 | 04.4 m | 01.00 | 161.06 | 233.14 | Simonin | Check | |

preceding Checks be approved. The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees, It is recommended that the

Page 1 of 2

| 01-4300 2 year Subscription | 11/06/2019 Trinity Journal |
|---|-------------------------------|
| 01-4300 Sept 19 Fuel charges | |
| Final Retention PO B1819-016 | |
| Final Retention for PO B1819-025 | |
| | |
| 35-6200 Final retention for BR2018.1.2.3.17 | 11/06/2019 Trent Construction |
| 13-4700 Groceries | 11/06/2019 United Grocers |
| 01-4300 Bus and Van Fuel | |
| 13-4700 Dairy | |
| Art Grant My First Orchestra Book | |
| 01-4300 Art Grant - teaching kids CD set | 11/06/2019 JW PEPPER |
| 01-5920 19/20 Fire phone Line | 11/06/2019 Frontier |
| 01-5800 Diesel Exempt Bus Jul - Sept | |
| Winco, costco groceries | |
| 13-4700 Costco Groceries | 11/06/2019 Reynolds, Gloria |
| 01-4300 ASES Scarecrow & Volleyball dinner | Hillocope Geyer, Casey |
| Fund-Object Comment | Pay to the Order of |

Fund Summary

| 162,816.21 | | Net (Check Amount) | |
|-----------------|-------------|---------------------------------|------|
| .00 | | Less Unpaid Sales Tax Liability | |
| 162,816.21 | 42 | Total Number of Checks | |
| 138,623,89 | رن ن | County School Facilities Fund | 35 |
| 2,845.05 | 8 | Cafeteria Special Reserve | 13 |
| 21,347.27 | 31 | General Fund | 01 |
| Expensed Amount | Check Count | Description | Fund |

Generated for Robin Dummer (RDUMMER), Nov 7 2019 12:25PM

Burnt Ranch Elementary School DistrictBoard of Trustees Regular Meeting

Burnt Ranch Elementary School 251 Burnt Ranch School Road Burnt Ranch, California

Thursday, November 14, 2019 3:00pm Regular Meeting

Minutes

1.0 Formal Opening

- 1.1 Call to Order Called to order by Board President Cyn Van Fleet at 3:08pm.
- 1.2 Roll Call Board members present were Cyn Van Fleet, James King, Dena Magdaleno, Sarah Brown and Katherine Bauer-Helwig. Also, in attendance were Superintendent Kathleen Graham, Mike Harding and Robin Dummer.
- 1.3 Additions or Changes to Agenda *No changes or additions.*
- **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

No public communication

3.0 Accept Open Session Agenda

Motion_ by Katherine Bauer-Helwig

Second- by Sarah Brown - Vote- 5-0

- **4.0** Consent Agenda: The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.
 - 4.1 Minutes October 10, 2019 *Tabled to December 12, 2019*
 - 4.2 Warrants October 9, 2019 November 6, 2019 *Tabled to December 12, 2019*

5.0 Correspondence

No correspondence

6.0 Reports

- 6.1 Business Robin Dummer reported that work was continuing on the First Interim Budget. Trinity County Office of Education hosted a Business Managers Meeting that went well.
- 6.2 Building Project Kathleen reported that she and Mike have been working on a punch list of work that still needs to be completed. There were questions regarding electrical outlet placement. Kevin Nolen of CRM and Mike worked on the drainage located in the front of the school. Kevin volunteered his time and use of his excavator. CRM Group will also be replacing the door hardware that hasn't been located. PBK has expressed concerns about following proper channels regarding plans and errors in the plans, and whether they were consulted before plans were sent to DSA and/or change orders were made. PBK, CRM and the district will meet to try to work things out. DSA soft costs are still unknown.
- 6.3 Superintendent Attendance is 89 but expected to drop to 87. The school's average attendance rate was 97%. Adam Dummer donated new US and California flags for our flag pole that was installed by several volunteers from the BR Forest Service along with Campora's Todd Wright.

- 10/9-10 No School due to PSPS (Public Safety Power Shutoff) days We have two days built into our calendar which we will use in place of these days.
- 10/12 Weaverville Volleyball Tournament @ Lewiston -our Varsity team attended
- 10/14 TK-2nd graders to Willow Creek Pumpkin Patch-Thank you to the Peterson family.
- 10/15 Volleyball game-JV/V @ Orleans
- 10/16-18 Kristen Peckham went to Oakland for CA Assessment Conference
- 10/17 Cross Country Race-Arcata
 - Volleyball game-JV/V @ Home vs Hayfork
- 10/21 PATH (Partners in Action for Trinity Health) gave a presentation by the county schools resource officer to the 5th-8th graders. PATH is a local group of community members and organizations that work together to improve the health of Trinity County residents. This presentation/activity was focused on preventing tobacco, alcohol and drug abuse. At least one student will have some writing from the presentation published (anonymously) in the Trinity Journal.
 - 4:00 Parent Advisory Committee Meeting, which is made up of parents and staff, met to discuss the LCAP and Federal Addendum.
- 10/24 Trinity Together Cradle to Career-7th/8th grade
 - 4:00pm-Indian Education Parent Meeting
- 10/25 Harvest Festival @ BRS- Trunk or Treat, Games, Cake Walk, Dinner Fundraiser
- 10/28 No School due to PSPS
- 10/28-31 RED RIBBON WEEK-"Send a Message, Stay Drug Free"-many activities happened throughout the week.
- 10/31 The Halloween Parade was a lot of fun!
- 11/1 Professional Development Day- No School-10 staff attended
- 11/7 Veterans Day Presentation- Krysty Kilgore organized this assembly where five veterans were honored and served breakfast. Gloria Reynolds played two patriotic songs on her bugle.
 - Flu Shot Clinic quite a few students, parents and staff got shots
 - Girls BBall games @ Douglas City School
- 11/8 End of the first trimester
- 11/11 Veterans Day No School
- 11/12-15 Minimum Days Parent Conferences
- 11/12 Girls BBall games vs Hoopa -home
- 11/13 Vision/Hearing Screening for some grades Girls BBall games @ Hayfork

Upcoming

- 11/18 STEAM workshops for TK/K & 1/2 by TCOE 3:30 LCAP Parent Advisory Committee meeting
- 11/19 Kathleen to Administrators meeting @ TCOE
- 11/20 8:30am 1st Trimester Assembly Staff lunch hosted by Pension info group
- 11/21 Great American Smokeout TK/K Thanksgiving lunch Trinity Together Cradle to Career-7th/8th grade
- Girls BBall games @ Trinity Valley
 11/22 Kilgore Thanksgiving lunch
- 11/25-29 No School- Thanksgiving Week
- 12/3 Girls BBall games vs Douglas City -home
- 12/4 STEAM workshops for 3/4 by TCOE
 - Santa's Workshop for all grades
 - 12/5 STEAM workshops for 5/6 & 7/8 by TCOE
 - Girls BBall games vs Hayfork -home
 - 12/6-7 Girls BBall Tourney @ Lewiston
 - 12/10 Girls BBall games @ Hoopa
 - 12/11 Youth Advocacy Workshop in Weaverville
 - 12/12 Girls BBall games vs Trinity Valley-home
 - 12/13 Dell"Arte Performance @ BRS Community invited

12/18 Winter Performance

12/19 5th-8th grade Ice Skating @Humboldt County Fairgrounds

12/20 Minimum Day

12/23-1/3 Winter Break

- 6.4 Staff Kristen Peckham was one of five teachers statewide who were honored at a conference in Oakland last month. Kristen and four other teachers were each awarded \$1000 to spend on science materials for their classroom. She has offered to share the award with all the BRS teachers.
- 6.5 LCAP (Local Control Accountability Plan) Kathleen reported that the template hasn't been released. The LCAP "PAC" (Parent Advisory Committee) met in October to discuss the LCAP and the Federal Addendum. They will meet again on November 18th.

7.0 General Business

- 7.1 Review/Approve J-13 Request for Allowance of Attendance Due to Power Outage October 28, 2019 James King motioned to approved the J-13 Request for Allowance of Attendance Due to Power Outage, second by Katherine Bauer-Helwig. Vote 5-0
- 7.2 Review/Approve Early Out Policy After School Education and Safety (A.S.E.S)

 Dena Magdaleno motioned to approve ASES Early Out Policy Sarah Brown
 expressed appreciation for language being less aggressive. Sarah Brown seconded
 the motion. Vote 5-0
- 7.3 Review/Approve

AR 1340 Access to District Records

BP/AR 3551 Food Service Operations/Cafeteria Fund

BP 4119.22/4219.22/4319.22 Dressing and Grooming (Staff)

BP/AR 5131.2 Bullying

BP/AR 5132 Dressing and Grooming (Students)

BP/AR 7140 Architectural and Engineering Services

Katherine Bauer-Helwig motioned to approve AR 1340 Access to District Records, BP/AR 3551 Food Service Operations/Cafeteria Fund, BP4119.22/4219.22/4319.22 Dressing and Grooming (Staff), BP/AR 5131.2 Bullying, BP/AR 5132 Dressing and Grooming (Students), BP/AR 7140 Architectural and Engineering Services. Dena Magdaleno seconded the motion. Vote – 5-0

8.0 Future Business

8.1 Next board meeting discussion

Regular meeting –December 12 at 3:00pm Organizational meeting – December 18 at 5:30pm

9.0 Adjourn to Closed Session

9.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation *Board adjourned to closed session at 4:17pm*

10.0 Return to Open Session

Board returned to open session at 5:19pm with no reportable action

11.0 Adjourn

Cyn Van Fleet adjourned the meeting at 5:20pm.

4.4

Board Report

| Check Check Check Check Pay to the Order of Fund-Object Comment Expensed Chreck Amount 5519422 117/30/2019 Salisnoder Ethalprisas, fine 0.14/30/0 0.14/30/0 Monthly Christ 400,00 2519444 117/30/2019 Candinia Saleky Company 0.14/30/0 Monthly Christ 400,00 2519444 117/30/2019 Sale Committed 0.14/30/0 Phaysround Sand 200,00 2519445 117/30/2019 Sale Committed 0.14/30/0 Phaysround Sand 200,00 2519446 117/30/2019 Sale Dale Waler Reacurace 90,430 10,430/0 Phaysround Sand 200,00 2519484 117/30/2019 Waler Reacurace 10,430/0 Phaysround Sand 200,00 2519485 117/20/2019 Sale Dale Mark Reacurace 10,430/0 Phaysround Sand 10,530/0 2519486 117/20/2019 Sale Dale Reacurace 10,430/0 Phaysround Sand 10,530/0 2519488 117/20/2019 Sale Dale Sale Accessory Christone Sand 10,430/0 Phaysround Sand | D T M | Solution dishwasher Test Strips Repair Sanitizer Diaphragm Support BR2018.3.17. a Inc3 Interior Painting Trustees. It is recommended that the | 35-6200 horization of the Board of | 119 North State Painting been issued in accordance with the District's Policy and autived. | 12/04/201 Checks have I | The preceding preceding Che |
|--|----------|---|---------------------------------------|---|----------------------------|-----------------------------|
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| Check Pay to the Order of Date Fund-Object Comment Expensed place 111732019 Bannother Enground Chips 01-4300 Horganund Chips Amount 111732019 California Safety Company 01-4300 Monthly Fire, Alarm Mantoring Amount 111732019 Hospa Valley Tribe 35-8200 Monthly Fire, Alarm Mantoring 11-2300 111732019 Make Harding 01-4300 Playgound Chips 11-2400 111732019 Make Harding 01-4300 Playgound Chips 11-2400 111732019 Make Harding 01-5800 Valente Paul July 2191 - June 2020 11-2400 111732019 Walled Read All All All All All All All All All Al | 77 4 | Solution dishwasher Test Strips Repair Sanitizer | 01-4300 | | 12/04/201 | 5219494 |
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| Check Pay to the Order of Date Fund-Object Comment Expensed Date 11/13/2019 Baltandorf Enterprises, Inc. 01-4300 O1-4300 Playground Chips Amount 11/13/2019 Hoopa Valley Trabe 01-4300 Playground Sand Amount 11/13/2019 More Harding 01-4300 Playground Sand Amount 11/13/2019 More Harding 01-4300 Playground Sand 1-1400 11/13/2019 More Harding 01-5800 More Harding 4-1400 11/13/2019 Marke Harding 01-5800 Value Fee July 2019 - June 2020 1-14100 11/13/2019 Marke Harding 01-5800 Value Fee July 2019 - June 2020 1-141000 11/13/2019 Frontier 01-5800 Value Fee July 2019 - June 2020 1-15800 11/12/2019 Replace Water Seatoness Control Board 01-5800 Value Fee July 2019 - June 2020 1-15800 11/12/2019 Parities 1-15800 Po D 18/19-024 BR20/18-1-2-17 1-586.75 11/12/2019 Parities 1-15800 Po D 18/19-025 BR20/18-1-2-17 | 77 4 | Solution dishwasher | | | | |
| Check Pay to the Order of Date Fund-Object Comment Expensed Date 11/13/2019 Beltendorf Enterprises. Inc. 01-4300 Plaground Chips Amount 11/13/2019 Goldronia Safely Company 01-5800 Monthly Fire Alarm Monitoring Amount 11/13/2019 Hoops Valley Tithe 01-4300 Monthly Fire Alarm Monitoring 4 11/13/2019 Bulley Hard 01-4300 Playpound Sand 1 11/13/2019 Bulley Hard 01-5800 What Fire Alarm Monitoring 1 11/13/2019 Bulley Hard 01-5800 Tractor Service 1 11/13/2019 Reproducts Control Board 01-5800 Po B 1819-054 BR2018-1-2-18 Extendor 1 11/12/2019 Reproducts Control Board 01-5810 19/20 Benth Phobae Line 123.51 11/12/2019 <t< td=""><td>77 4</td><td></td><td>13-4300</td><td></td><td>12/04/201</td><td>5219493</td></t<> | 77 4 | | 13-4300 | | 12/04/201 | 5219493 |
| Cincis Pay to the Order of Date Fund-Object Comment Exponsed Exponsed Date 11/13/2019 Editorial Safety Company 014-200 Playground Chips Hardon Payer Company 11/13/2019 Chips 11/13/2019 Editorial Safety Company 014-300 Playground Chips Hardon Payer Chips 11/13/2019 Miller Harding 01-4300 Playground Sand Payer Chips 4 Amount 11/13/2019 Miller Harding 01-4300 Playground Sand Payer Chips 1 1/2020 11/13/2019 Trinity Co Office Of Editoration 01-5500 Wase Fee July 2019 - June 2020 1 1/2500 11/13/2019 Repnotes, Glorie 13-400 Pod 1815-0458 R2018-1-2.17 1,568.75 11/12/2019 Repnotes, Glorie 13-400 Food and Supplies 13-400 11/12/2019 Repnotes, Glorie 13-400 Food and Supplies 13-500 11/12/2019 Repnotes, Glorie 13-400 Food and Supplies 13-500 11/12/2019 Repnotes, Glorie 13-400 Food and Supplies 13-400 11/12/2019 Repnotes, Glorie 13-400 Food and Supplies 13-500 11/12/2019 Repnotes, Glorie 13-400 13-400 | 4 | Concrete Ramp 10% | | | | |
| Cichek Cinek Pay to the Order of Date Fund-Object Comment Expensed Exponsed 11/13/2019 Bettendorf Enterposes. Inc. 01-4:200 Phyground Orbps H1/13/2019 Phyground Orbps 11/13/2019 California Salety Company 01-4:200 Phyground Orbps H1/13/2019 H1/13/2019 Ham Monitoring 11/13/2019 Miche Handing 01-4:200 Phyground Sand H2/2019 H2/2019 <td>4</td> <td>BR2018.2.24 - Pump House</td> <td>35-6200</td> <td></td> <td>12/04/201</td> <td>5219492</td> | 4 | BR2018.2.24 - Pump House | 35-6200 | | 12/04/201 | 5219492 |
| Check Pay to the Order of Date Fund-Object Comment Expensed 11/13/2019 Beltendorf Enleprises, Inc 01-4300 Playground Chips Amount 11/13/2019 Californias Salety Commany 01-4300 Playground Chips Amount 11/13/2019 Mile Harding 01-4300 Playground Salety Commany 11/13/2019 11/13/2019 Mile Harding 01-4300 Playground Salety Commany 11/13/2019 11/13/2019 Mile Harding 35-200 Playground Salety Commany 11/13/2019 11/13/2019 Mile Harding 35-200 Playground Salety Commany 11/13/2019 11/13/2019 Mile Harding 35-200 Playground Salety Commany 11/20/2019 11/13/2019 Trinking 0.016-201 11/20/2019 Male Harding 11/20/2019 11/13/2019 Trinking 0.016-201 9.018-19-202 9.018-19-202 9.018-19-202 11/13/2019 Problem Indicated 0.1-5800 9.018-19-202 9.018-19-202 9.018-19-202 11/13/2019 Pariling 1.2000 < | 4. | 19/20 Fire phone Line | 01-5920 | | 12/04/201 | 5219491 |
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| Check Pay to the Order of Fund-Object Comment Expensed Amount 11/13/2019 Bettendorf Enterprises, Inc 01-4300 Playground Chips 11/13/2019 California Safety Company 01-5800 Monthly Fire Alarm Monitoring 11/13/2019 Hoopa Valley Tribe 01-4300 Playground Sand 11/13/2019 Mike Harding 35-6200 Tractor Service 11/13/2019 State Water Resources Control Board 01-5800 Water Fee July 2019 - June 2020 | 55 | TC PD Day Lcap | 01-5800 | | 11/13/201 | 5219047 |
| Check Pay to the Order of Date Fund-Object Comment Expensed Amount 11/13/2019 Bettendorf Enterprises, Inc 01-4300 Playground Chips 11/13/2019 California Safety Company 01-5800 Monthly Fire Alarm Monitoring 11/13/2019 Hoopa Valley Tribe 01-4300 Playground Sand 11/13/2019 Mike Harding 35-6200 Tractor Service | 30 | Water Fee July 2019 - June 2020 | 01-5800 | | 11/13/201 | 5219046 |
| Check Pay to the Order of Date Fund-Object Comment Expensed Amount 11/13/2019 Bettendorf Enterprises, Inc 01-4300 Playground Chips 11/13/2019 California Safety Company 01-5800 Monthly Fire Alarm Monitoring 11/13/2019 Hoopa Valley Tribe 01-4300 Playground Sand | 00 | Tractor Service | 35-6200 | | 11/13/201 | 5219045 |
| Check Pay to the Order of Date Fund-Object Comment Expensed Amount 11/13/2019 Bettendorf Enterprises, Inc 01-4300 Playground Chips 11/13/2019 California Safety Company 01-5800 Monthly Fire Alarm Monitoring | 24 | Playground Sand | 01-4300 | | 11/13/201 | 5219044 |
| Check Pay to the Order of Fund-Object Comment Expensed 11/13/2019 Bettendorf Enterprises, Inc 01-4300 Playground Chips | 4 | Monthly Fire Alarm Monitoring | 01-5800 | | 11/13/201 | 5219043 |
| Check Date Pay to the Order of Fund-Object Comment Amount | 30 | Playground Chips | 01-4300 | | 11/13/201 | 5219042 |
| | | Comment | Fund-Object | Pay to the Order of | Check Date | Check Number |

| 112,505.70 | 36 | Total Number of Checks | | | | |
|-----------------|--------------------------------------|--|-------------|--|---------------|-----------------|
| 87.99 | | Basketball Equipment | 01-4300 | 19 Trinity Lumber | 12/04/2019 | 5219503 |
| 280.00 | | 2020 Permit to Operate | 13-5300 | 19 Trinity County BHS | 12/04/2019 | 5219502 |
| 163.95 | | Groceries | 13-4700 | 19 United Grocers | 12/04/2019 | 5219501 |
| 92.50 | | Generator hardship Project Conference call | 01-5800 | 19 School Facility Consultants | 12/04/2019 | 5219500 |
| 585.83 | | Bus Fuel | 01-4300 | 19 Renner Petroleum | 12/04/2019 | 5219499 |
| 80.41 | | Copy Paper | 01-4300 | 19 Quill | 12/04/2019 | 5219498 |
| 5.58 | | Lettuce | 13-4700 | 19 North State Grocery, Inc. | 12/04/2019 | 5219497 |
| 40.00 | | Water Tests | 01-5800 | 19 North Coast Laboratories Inc | 12/04/2019 | 5219496 |
| 7,812.50 | 2,517.50 | BR2018.3.18.a Inc3 Painting - Exterior | | | | |
| | 1,870.00 | BR2018.3.18.a Inc3 Exterior Painting | 35-6200 | 12/04/2019 North State Painting | 12/04/201 | 5219495 |
| Check Amount | Expensed Amount | Comment | Fund-Object | Pay to the Order of | Check Date | Check Number |
| ber 12, 2019 | Board Meeting Date December 12, 2019 | Board Meeti | | Checks Dated 11/13/2019 through 12/04/2019 | ited 11/13/20 | Checks Da |

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| 112 505 70 | | Net (Check Amount) | |
|-----------------|-------------|---------------------------------|------|
| .00 | | Less Unpaid Sales Tax Liability | |
| 112,505.70 | 36 | Total Number of Checks | |
| 88,688.45 | 4 | County School Facilities Fund | 35 |
| 1,361.16 | б | Cafeteria Special Reserve | 13 |
| 22,456.09 | 27 | General Fund | 01 |
| Expensed Amount | Check Count | Description | Fund |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 2

Burnt Ranch Elementary Trinity County

First Interim DISTRICT CERTIFICATION OF INTERIM REPORT For the Fiscal Year 2019-20

Item 7.1

53 71662 0000000 Form CI

| NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130) | | | | | | | | |
|---|--|--|--|--|--|--|--|--|
| Signed: | Date: | | | | | | | |
| District Superintendent or Designee | | | | | | | | |
| NOTICE OF INTERIM REVIEW. All action shall be taken on this remeeting of the governing board. | eport during a regular or authorized special | | | | | | | |
| To the County Superintendent of Schools: This interim report and certification of financial condition are hof the school district. (Pursuant to EC Section 42131) | nereby filed by the governing board | | | | | | | |
| Meeting Date: December 12, 2019 | Signed: | | | | | | | |
| CERTIFICATION OF FINANCIAL CONDITION | President of the Governing Board | | | | | | | |
| POSITIVE CERTIFICATION As President of the Governing Board of this school district, district will meet its financial obligations for the current fisca | I certify that based upon current projections this al year and subsequent two fiscal years. | | | | | | | |
| QUALIFIED CERTIFICATION As President of the Governing Board of this school district, district may not meet its financial obligations for the current | I certify that based upon current projections this tiscal year or two subsequent fiscal years. | | | | | | | |
| NEGATIVE CERTIFICATION As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year. | | | | | | | | |
| Contact person for additional information on the interim report | t: | | | | | | | |
| Name: Robin Dummer | Telephone: (530)629-2543 | | | | | | | |
| Title: Business Manager | E-mail: rdummer@bresd.org | | | | | | | |



Security Self-self-Single 1999)

MEMORANDUM

DATE:

December 2, 2019

TO:

WORKERS' COMPENSATION PROGRAM MEMBERS

FROM:

Brooks Rice, Executive Director

SUBJECT:

ANNUAL CERTIFICATION (EC42141) REGARDING WORKERS'

COMPENSATION

Pursuant to EC 42141, each member district shall advise its Governing Board if there is an estimated unfunded liability for Workers' Compensation.

STATEMENT

The Shasta-Trinity Schools Insurance Group JPA does have total assets sufficient to pay the Workers' Compensation self-insured claims and therefore has no unfunded liabilities.

Please advise your Governing Board of compliance with the Education Code by reporting the above statement.

If you have any questions, please do not hesitate to contact the JPA at 530-221-6444.

Thank you,

Brooks Rice

Executive Director

Brode 19

The greatest little school around!

December 3, 2019

Michael Harding

Technology Coordinator/Facilities Administrator

Burnt Ranch Elementary School District

P.O. Box 39

Burnt Ranch, CA 95527

Dear Kathleen and School Board:

I would like to inform you that I am resigning from my position as Technology Coordinator/ Facilities Administrator for the Burnt Ranch Elementary School District, effective January 31, 2020.

Thank you for the support and the opportunities that you have provided me during the last 10 years. I have truly enjoyed my tenure with the District, and am more than grateful for the encouragement you have given me in pursuing my "professional and personal growth" objective; to retire before I expire.

If I can be of any assistance during this transition in order to facilitate the seamless passing of my responsibilities to my successor, please let me know. I would be glad to help however I can.

Sincerely,

Michael Harding

Michael Harding