

A Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Thursday, December 12, 2019
3:00pm Regular Meeting

AGENDA

1.0 Formal Opening

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Additions or Changes to Agenda

- 2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion _____ Second _____ Vote _____

- 4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes - October 10, 2019 - Tabled from November 14, 2019
- 4.2 Warrants - October 9, 2019 - Tabled from November 14, 2019
- 4.3 Minutes - November 14, 2019
- 4.4 Warrants - November 7, 2019 - December 5, 2019

5.0 Correspondence

6.0 Reports

- 6.1 Business
- 6.2 Building Project
- 6.3 Superintendent
- 6.4 Staff
- 6.5 LCAP (Local Control Accountability Plan)
- 6.6 Enrollment and Attendance

7.0 General Business

- 7.1 Review/Approve 2019-2020 First Interim Budget Report
- 7.2 Review/Accept Annual Certification Regarding Workers' Compensation with Shasta-Trinity Schools Insurance Group
- 7.3 Accept letter of resignation from classified employee Michael Harding

8.0 Future Business

- 8.1 Next board meeting -
Annual Organizational Meeting - Wednesday, December 18, 2019, at 5:30pm.

9.0 Adjourn to Closed Session

- 9.1 Pursuant to Government Code 4957 Personnel or 54956.9 Litigation

10.0 Return to Open Session

11.0 Adjourn

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Thursday, October 10, 2019

3:00 pm Regular Meeting

Minutes

1.0 Formal Opening

1.1 Call to Order

Cyn VanFleet called the meeting to order at 3:10 PM.

Attendance: Cyn VanFleet, James King, Katherine Bauer-Helwig, Sarah Brown arrived at 3:18 PM

Absent: Dena Magdaleno

Others: Kathleen Graham, Robin Dummer, Krysty Kilgore

1.2 Additions or Changes to Agenda

No Additions or Changes to Agenda

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion *James King* Second *Katherine Bauer-Helwig* Vote

Unanimous

- 4.0 Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

4.1 Minutes – September 12, 2019

Approved September 12, 2019 Minutes by consent.

4.2 Warrants - September 4, 2019 – October 2, 2019

Approved September 12, 2019 Minutes by consent.

5.0 Correspondence

Trinity County Fair sent Burnt Ranch School \$1000 check. We had the most art exhibits entered into the fair. Casey Geyer was in charge of getting the art together and to the fair.

6.0 Reports

6.1 Building Project

No one from CRM in attendance. Kathleen Graham reported that we are significantly over budget. She, Kevin Nolen, Cyn Van Fleet and Jeff Morris had a phone meeting to discuss the budget. We allegedly encumbered more expenses than we had funds to cover. No exact numbers were discussed during the phone meeting. There is the potential for litigation--this will be discussed further in closed session. CRM ordered a cease and desist to all contractors since we are out of funds. We have to figure out how to pay for the

contractors that have already worked. Kathleen Graham reported that we have had a lot of people step in and volunteer their time to finish up parts of our project. Matt Logsdon (Sarah Brown's brother), Tyler Thompson, Paul Turner, Dominy Wiltse, Nathan Bones, Thurston Wilson, the BR Forest Service workers, and other parents have all been instrumental in installing our playground equipment, laying brick and mortar, landscaping and more. We still need to paint the art/music classroom and pumphouse. Matt may be able to do/help with the painting. Thurston is looking into a concrete person to do the square planters. We also need to make a containment for rain water flowing from the school to catch it before it runs into the street. Staff members can work on extra project times due to the lack of funds. Jeff Morris is working on the hardship application for a generator and well water system. There have been bi-weekly meetings with OPSC. We will submit soon.

6.2 Business

Robin Dummer reported there will be a county-wide meeting for Business Managers to go over the budget, including the first interim. The first Interim Budget will be brought to the board in December. Payroll is due today. Yesterday and today were PSPS (Public Safety Power Shutoff) Days so school had to be canceled. The days will be made up on April 13th and May 22nd.

6.3 Staff

PTO made the staff wildflower bouquets to thank them for doing an awesome job. Krysty Kilgore reported that she had a phone check-in with a Stemscope representative about the science curriculum pilot. They seem willing to work with us so the primary grades will get more out of the program.

6.4 Superintendent reported on the following items:

- 9/13 7th/8th did the Ropes Challenge Course in Weaverville
- 9/17 Volleyball game-JV/V @ Junction City
- 9/19 PTO Meeting
Volleyball game-JV/V @ Home vs Weaverville
Cross Country Race-Arcata
- 9/24 Volleyball game-JV/V @ Home vs Orleans
Cross Country Race-CR
- 9/26 Cross Country Race-Arcata
- 9/26-27 Character Days- Club Live led positive character trait activities in each classroom
- 9/27 3rd/4th grade had a great time at Indian Day in Hayfork
- 9/30 Kevin Carr- Oregon musician and storyteller here for whole school performance
- 10/1 Volleyball game-JV/V @ Home vs Douglas City
Cross Country Race-Blue Lake
- 10/2 PTO gave each staff member a vase of beautiful flowers
- 10/3 Volleyball game-JV/V @ Home vs Hayfork
Cross Country Race-Arcata
- 10/8 Cross Country Race-Eureka
- 10/9 *Vision/Hearing Screening - TK/K, 2nd/5th/8th grade -Canceled due to no school. Will be rescheduled.*
Tamera West to Tobacco Education meeting Canceled due to no school. Will be rescheduled.
Trinity County Fire Safe Meeting @ BRS 5:30pm Canceled due to no school. Will be rescheduled.
- 10/10 *TK/K to Willow Creek Pumpkin Patch--Canceled due to no school. Will be rescheduled.*
Volleyball game-JV/V @ Home vs Junction City
Cross Country Race-Fortuna

Upcoming:

- 10/12 Weaverville Volleyball Tournament @ Lewiston -Varsity only
- 10/15 Volleyball game-JV/V @ Orleans
- 10/16-18 Kristen Peckham to Oakland for CA Assessment Conference
- 10/17 Cross Country Race-Arcata
Volleyball game-JV/V @ Home vs Hayfork
- 10/21 PATH (Partners in Action for Trinity Health) presentation to the 5th-8th graders by the county schools resource officer. PATH is a local group of community members and organizations who work together to improve the health of Trinity County residents. This presentation/activity is focused on preventing tobacco, alcohol and drug abuse.

	4:00 Parent Advisory Committee Meeting
10/24	Trinity Together Gradle to Career-7 th /8 th grade 4:00pm-Indian Education Parent Meeting
10/25	Harvest Festival @ BRS- Trunk or Treat, Games, Cake Walk, Dinner Fundraiser
10/28-31	RED RIBBON WEEK-"Send a Message, Stay Drug Free"
10/31	9:00 Halloween Parade
11/1	Professional Development Day- No School
11/7	9:00 Flu Shot Clinic for BRS students, parents and staff
11/8	End of the first trimester
11/11	Veterans Day - No School
11/12-15	Minimum Days - Parent Conferences

6.5 **LCAP (Local Control Accountability Plan) -**

Kathleen Graham reported that we are starting to get information about the new plan. The new format is designed to be more clear and easier to input data into. The PAC (Parent Advisory Committee) is 10/21/19 at 4:00 PM.

6.6 **California Dashboard Local Indicator Report -**

There is a 4-page report. Once approved it will be submitted and become part of our Dashboard. We do not have English-Language Learners.

6.7 **Enrollment and Attendance**

Robin Dummer reported an enrollment of 87 students with an average attendance of 96%.

7.0 **General Business**

7.1 **Quarterly Report on Williams Uniform Complaints**

Quarterly Report on Williams Uniform Complaints is a routine item. There are no complaints.

7.2 **Approve Lot Line Adjustment No. P-18-19 (BRESO & Keyes)-**

Accept Individual Grant Deed

Approve Superintendent Kathleen Graham to sign on behalf of Burnt Ranch School District

Approved Lot Line Adjustment No. P-18-19 (BRESO & Keyes), Approved Accept Individual Grant Deed, Approved Superintendent Kathleen Graham to sign on behalf of Burnt Ranch School District in a motion by Sarah Brown; second James King. Motion carries; unanimous.

8.0 **Future Business**

Next board meeting November 14, 2019

9.0 **Adjourn to Closed Session**

9.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation
Board adjourned to Closed Session at 4:04 PM

10.0 **Return to Open Session**

Board Returned to Open Session at 5:27 PM. No reportable action.

11.0 **Adjourn**

Meeting Adjourned 5:28. PM.

4,2

ReqPay12c

Board Report

Checks Dated 10/09/2019 through 11/06/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5218369	10/09/2019	Dummer, Robin J	01-4300	Vacuum and Supplies		233.14
5218370	10/09/2019	Ammon, Shelly M	01-4300	Desk Chair - Sped		75.06
5218371	10/09/2019	Reynolds, Gloria	13-4700	Cafeteria Groceries - Costco		161.53
5218372	10/09/2019	A-Z Parts Sales	01-4300	Seat Cushion foam - Bus		84.46
5218373	10/09/2019	Campora	01-5520	19/20 Propane		65.00
5218374	10/09/2019	Canon Solutions America	01-5800	Copier Maintenance		310.81
5218375	10/09/2019	Dazey's Inc	01-4300	Maint Supplies		25.42
5218376	10/09/2019	Tom's Trash	01-5550	19/20 Trash & Recycling Service		398.85
5218377	10/09/2019	Trinity Lumber - BlueTarp	01-4300	Sealer - Pavers		48.78
5218378	10/09/2019	Willow Creek Ace Hardware	01-4300	Art Grant and Maint Supplies		615.31
5218379	10/09/2019	Willow Creek Farms	13-4700	Local Produce		63.75
5218644	10/23/2019	Reynolds, Gloria	13-4700	Groceries - Costco		88.24
5218645	10/23/2019	California Safety Company	01-5800	Monthly Fire Alarm Monitoring		350.00
5218646	10/23/2019	Dell' Arte	01-5800	Holiday Show Performance		275.00
5218647	10/23/2019	Humboldt Co Fair Association	01-5200	5th - 8th Grade Ice Skating		280.00
5218648	10/23/2019	Mike Harding	35-6200	Tractor Service		2,471.61
5218649	10/23/2019	Pacific Gas & Electric	01-5510	19/20 Electricity		991.08
5218650	10/23/2019	Shasta Tr Schools Ins Dental	01-9580	Nov 2019 Dental Premium		8,714.00
5218651	10/23/2019	Shasta Tr Schools Ins Medical	01-9580	Nov 2019 Medical Premium		237.60
5218652	10/23/2019	Shasta Tr Schools Ins Vision	01-9580	Nov 2019 Vision Premium		
5218653	10/23/2019	SYNCB/AMAZON	01-4300	Cafe Supplies, Janitor supplies, ASES	162.34	
5218781	10/29/2019	Graham, Kathleen J	13-4300	Cafe Supplies, Janitor supplies, ASES	374.38	536.72
5218782	10/29/2019	B&B Portable Toilets LLC	35-6200	Paint Building Project		181.60
5218783	10/29/2019	Canon Solutions America	01-5800	Final portable toilets		77.95
5218784	10/29/2019	Coast Central Credit Union	01-4300	Copier Maintenance		310.81
5218785	10/29/2019	David Hayward	13-4300	Furniture, Printers, Cafe Computer	1,995.20	
5218786	10/29/2019	EdClub Inc.	13-5300	Sat, Sped Software, Cafe Computer	135.62	
5218787	10/29/2019	Frontier	13-6500	Furniture, Printers, Cafe Computer	85.55	
5218788	10/29/2019	Hoopa Valley Tribe	01-5800	Sat, Sped Software, Cafe Computer	139.00	
5218789	10/29/2019	North Coast Laboratories Inc	01-5800	Sat, Sped Software, Cafe Computer	772.75	3,128.12
5218790	10/29/2019	Office Depot Business Credit	01-5920	Drumming presentation		100.00
				Typing Club - 2 years 68 licenses		432.08
				19/20 Fire phone Line	3.98	
				19/20 Main Phone Line	322.78	326.76
				River Rock - Landscaping		1,410.86
				Water test 1910398		40.00
				Ases and office supplies		766.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/09/2019 through 11/06/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5218883	11/06/2019	Geyer, Casey	01-4300	ASES Scarcrow & Volleyball dinner	161.53	55.24
5218884	11/06/2019	Reynolds, Gloria	13-4700	Costco Groceries	178.60	
				Winco, Costco groceries	340.13	
5218885	11/06/2019	CA Dept of Tax & Fee Admin	01-5800	Diesel Exempt Bus Jul - Sept	18.00	18.00
5218886	11/06/2019	Frontier	01-5920	19/20 Fire phone line	65.06	
5218887	11/06/2019	JW PEPPER	01-4300	Art Grant - teaching kids CD set	321.73	
				Art Grant My First Orchestra Book	13.93	
5218888	11/06/2019	Producers Dairy	13-4700	Dairy	335.66	
5218889	11/06/2019	Renner Petroleum	01-4300	Bus and Van Fuel	693.70	
5218890	11/06/2019	United Grocers	13-4700	Groceries	1,513.27	1,513.27
5218891	11/06/2019	Trent Construction	35-6200	Final retention for BR2018.1.2.3.17	2,371.55	126.02
				Sitework		
				Final Retention for PO B1819-025	87,583.07	
				Final Retention PO B1819-016	46,718.86	136,673.48
5218892	11/06/2019	Trinity Co Dept of Trans	01-4300	Sept 19 Fuel charges	82.33	
5218893	11/06/2019	Trinity Journal	01-4300	2 year Subscription	72.00	
Total Number of Checks					42	162,816.21

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	31	21,347.27
13	Cafeteria Special Reserve	8	2,845.05
35	County School Facilities Fund	5	138,623.89
	Total Number of Checks	42	162,816.21
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		162,816.21

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Thursday, November 14, 2019

3:00pm Regular Meeting

Minutes

1.0 Formal Opening

- 1.1 Call to Order - *Called to order by Board President Cyn Van Fleet at 3:08pm.*
- 1.2 Roll Call - *Board members present were Cyn Van Fleet, James King, Dena Magdaleno, Sarah Brown and Katherine Bauer-Helwig. Also, in attendance were Superintendent Kathleen Graham, Mike Harding and Robin Dummer.*
- 1.3 Additions or Changes to Agenda - *No changes or additions.*

- 2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

No public communication

3.0 Accept Open Session Agenda

Motion_ *by Katherine Bauer-Helwig* Second- *by Sarah Brown - Vote- 5-0*

- 4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

- 4.1 Minutes - October 10, 2019 - *Tabled to December 12, 2019*
- 4.2 Warrants - October 9, 2019 - November 6, 2019- *Tabled to December 12, 2019*

5.0 Correspondence

No correspondence

6.0 Reports

- 6.1 Business - *Robin Dummer reported that work was continuing on the First Interim Budget. Trinity County Office of Education hosted a Business Managers Meeting that went well.*
- 6.2 Building Project - *Kathleen reported that she and Mike have been working on a punch list of work that still needs to be completed. There were questions regarding electrical outlet placement. Kevin Nolen of CRM and Mike worked on the drainage located in the front of the school. Kevin volunteered his time and use of his excavator. CRM Group will also be replacing the door hardware that hasn't been located. PBK has expressed concerns about following proper channels regarding plans and errors in the plans, and whether they were consulted before plans were sent to DSA and/or change orders were made. PBK, CRM and the district will meet to try to work things out. DSA soft costs are still unknown.*
- 6.3 Superintendent - *Attendance is 89 but expected to drop to 87. The school's average attendance rate was 97%. Adam Dummer donated new US and California flags for our flag pole that was installed by several volunteers from the BR Forest Service along with Campora's Todd Wright.*

10/9-10 No School due to PSPS (Public Safety Power Shutoff) days – We have two days built into our calendar which we will use in place of these days.

10/12 Weaverville Volleyball Tournament @ Lewiston –our Varsity team attended

10/14 TK-2nd graders to Willow Creek Pumpkin Patch-Thank you to the Peterson family.

10/15 Volleyball game-JV/V @ Orleans

10/16-18 Kristen Peckham went to Oakland for CA Assessment Conference

10/17 Cross Country Race-Arcata

Volleyball game-JV/V @ Home vs Hayfork

10/21 PATH (Partners in Action for Trinity Health) gave a presentation by the county schools resource officer to the 5th-8th graders. PATH is a local group of community members and organizations that work together to improve the health of Trinity County residents. This presentation/activity was focused on preventing tobacco, alcohol and drug abuse. At least one student will have some writing from the presentation published (anonymously) in the Trinity Journal.

- 4:00 Parent Advisory Committee Meeting, which is made up of parents and staff, met to discuss the LCAP and Federal Addendum.

10/24 Trinity Together Cradle to Career-7th/8th grade

- 4:00pm-Indian Education Parent Meeting

10/25 Harvest Festival @ BRS- Trunk or Treat, Games, Cake Walk, Dinner Fundraiser

10/28 No School due to PSPS

10/28-31 RED RIBBON WEEK-“Send a Message, Stay Drug Free”-many activities happened throughout the week.

10/31 The Halloween Parade was a lot of fun!

11/1 Professional Development Day- No School-10 staff attended

11/7 Veterans Day Presentation- Krysty Kilgore organized this assembly where five veterans were honored and served breakfast. Gloria Reynolds played two patriotic songs on her bugle.

- Flu Shot Clinic– quite a few students, parents and staff got shots

- Girls BBall games @ Douglas City School

11/8 End of the first trimester

11/11 Veterans Day - No School

11/12-15 Minimum Days – Parent Conferences

11/12 Girls BBall games vs Hoopa –home

11/13 Vision/Hearing Screening for some grades

Girls BBall games @ Hayfork

Upcoming

11/18 STEAM workshops for TK/K & 1/2 by TCOE

3:30 LCAP Parent Advisory Committee meeting

11/19 Kathleen to Administrators meeting @ TCOE

11/20 8:30am 1st Trimester Assembly

Staff lunch hosted by Pension info group

11/21 Great American Smokeout

TK/K Thanksgiving lunch

Trinity Together Cradle to Career-7th/8th grade

Girls BBall games @ Trinity Valley

11/22 Kilgore Thanksgiving lunch

11/25-29 No School- Thanksgiving Week

12/3 Girls BBall games vs Douglas City –home

12/4 STEAM workshops for 3/4 by TCOE

Santa's Workshop for all grades

12/5 STEAM workshops for 5/6 & 7/8 by TCOE

Girls BBall games vs Hayfork –home

12/6-7 Girls BBall Tourney @ Lewiston

12/10 Girls BBall games @ Hoopa

12/11 Youth Advocacy Workshop in Weaverville

12/12 Girls BBall games vs Trinity Valley–home

12/13 Dell"Arte Performance @ BRS – Community invited

12/18 Winter Performance

12/19 5th-8th grade Ice Skating @Humboldt County Fairgrounds

12/20 Minimum Day

12/23-1/3 Winter Break

- 6.4 Staff - *Kristen Peckham was one of five teachers statewide who were honored at a conference in Oakland last month. Kristen and four other teachers were each awarded \$1000 to spend on science materials for their classroom. She has offered to share the award with all the BRS teachers.*
- 6.5 LCAP (Local Control Accountability Plan) – *Kathleen reported that the template hasn't been released. The LCAP "PAC" (Parent Advisory Committee) met in October to discuss the LCAP and the Federal Addendum. They will meet again on November 18th.*

7.0 General Business

- 7.1 Review/Approve J-13 Request for Allowance of Attendance Due to Power Outage October 28, 2019 – *James King motioned to approved the J-13 Request for Allowance of Attendance Due to Power Outage, second by Katherine Bauer-Helwig. Vote 5-0*
- 7.2 Review/Approve Early Out Policy - After School Education and Safety (A.S.E.S) *Dena Magdaleno motioned to approve ASES Early Out Policy – Sarah Brown expressed appreciation for language being less aggressive. Sarah Brown seconded the motion. Vote 5-0*
- 7.3 Review/Approve
- AR 1340 Access to District Records
 - BP/AR 3551 Food Service Operations/Cafeteria Fund
 - BP 4119.22/4219.22/4319.22 Dressing and Grooming (Staff)
 - BP/AR 5131.2 Bullying
 - BP/AR 5132 Dressing and Grooming (Students)
 - BP/AR 7140 Architectural and Engineering Services
- Katherine Bauer-Helwig motioned to approve AR 1340 Access to District Records, BP/AR 3551 Food Service Operations/Cafeteria Fund, BP4119.22/4219.22/4319.22 Dressing and Grooming (Staff), BP/AR 5131.2 Bullying, BP/AR 5132 Dressing and Grooming (Students), BP/AR 7140 Architectural and Engineering Services. Dena Magdaleno seconded the motion. Vote – 5-0*

8.0 Future Business

- 8.1 Next board meeting discussion
- Regular meeting –December 12 at 3:00pm
 - Organizational meeting – December 18 at 5:30pm

9.0 Adjourn to Closed Session

- 9.1 Pursuant to Government Code 54957 Personnel or 54956.9 Litigation
Board adjourned to closed session at 4:17pm

10.0 Return to Open Session

Board returned to open session at 5:19pm with no reportable action

11.0 Adjourn

Cyn Van Fleet adjourned the meeting at 5:20pm.

Checks Dated 11/13/2019 through 12/04/2019

Board Meeting Date December 12, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5219042	11/13/2019	Bettendorf Enterprises, Inc	01-4300	Playground Chips		300.00
5219043	11/13/2019	California Safety Company	01-5800	Monthly Fire Alarm Monitoring		40.00
5219044	11/13/2019	Hoopa Valley Tribe	01-4300	Playground Sand		248.79
5219045	11/13/2019	Mike Harding	35-6200	Tractor Service		80.00
5219046	11/13/2019	State Water Resources Control Board	01-5800	Water Fee July 2019 - June 2020		300.00
5219047	11/13/2019	Trinity Co Office Of Education	01-5800	TC PD Day Leap		550.00
5219048	11/13/2019	Walgamuth Painting, Inc	35-6200	PO B 1819-024 BR2018-1-2-18 Exterior Painting	1,269.20	
5219184	11/20/2019	Reynolds, Gloria	13-4300	PO B 1819-055 BR2018-1-2-17 Food and Supplies	1,566.75	2,835.95
5219185	11/20/2019	Frontier	13-4700	Food and Supplies	53.00	
5219186	11/20/2019	Lozano Smith, LLP	01-5920	19/20 Main Phone Line	123.51	176.51
5219187	11/20/2019	Pacific Gas & Electric	01-5510	Services provided- teleconference, email, & analysis		810.00
5219188	11/20/2019	State Water Resources Control Board	01-5300	19/20 Electricity		1,511.08
5219189	11/20/2019	Shasta Tr Schools Ins Dental	01-9580	Water Rights 7/2019-6/2020		300.00
5219190	11/20/2019	Shasta Tr Schools Ins Medical	01-9580	Dec 2019 Dental Premium		991.08
5219191	11/20/2019	Shasta Tr Schools Ins Vision	01-9580	Dec 2019 Medical Premium		8,714.00
5219192	11/20/2019	SYNCB/AMAZON	01-4300	Dec 2019 Vision Premium		237.60
5219193	11/20/2019	Tom's Trash	01-5550	Supplies - ASES & Cafe (Paper, gloves, napkins)		789.43
5219194	11/20/2019	Trinity Hospital	01-5800	19/20 Trash & Recycling Service		407.82
5219195	11/20/2019	Whitson Inc.	01-4300	Bus Physical		75.00
5219487	12/04/2019	Graham, Kathleen J	01-4300	Pump Parts		128.60
5219488	12/04/2019	Compliance Associates, Inc.	13-4700	Ases Supplies and Postage	136.23	
5219489	12/04/2019	Cummins Pacific	01-4300	Ases Supplies and Postage	54.05	
5219490	12/04/2019	Educators Publishing Service	01-4300	Cafeteria Food	128.80	319.08
5219491	12/04/2019	Frontier	01-5920	2020 Drug & alcohol Testing Consortium		300.00
5219492	12/04/2019	Lakmann Construction	35-6200	Bus Turbo Repair		4,982.90
5219493	12/04/2019	Mendes Supply Company	13-4300	Explode the Code	242.16	
5219494	12/04/2019	Miller Farms Nursery, Inc.	13-5800	19/20 Fire phone Line	74,337.50	
5219495	12/04/2019	North State Painting	01-4300	BR2018.2.24 - Pump House	3,622.50	77,960.00
				Concrete Ramp 10%	49.59	
				Solution dishwasher	16.01	
				Test Strips	540.72	606.32
				Repair Sanitizer	71.56	
				Diaphragm Support		
				BR2018.3.17. a Inc3 Interior Painting	3,425.00	71.56

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/13/2019 through 12/04/2019

Board Meeting Date December 12, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5219495	12/04/2019	North State Painting	35-6200	BR2018.3.18.a Inc3 Exterior Painting	1,870.00	
5219496	12/04/2019	North Coast Laboratories Inc	01-5800	BR2018.3.18.a Inc3 Painting - Exterior	2,517.50	7,812.50
5219497	12/04/2019	North State Grocery, Inc.	13-4700	Water Tests		40.00
5219498	12/04/2019	Quill	01-4300	Lettuce		5.58
5219499	12/04/2019	Renner Petroleum	01-4300	Copy Paper		80.41
5219500	12/04/2019	School Facility Consultants	01-4300	Bus Fuel		585.83
5219501	12/04/2019	United Grocers	01-5800	Generator hardship Project Conference call		92.50
5219502	12/04/2019	Trinity County BHS	13-4700	Groceries		163.95
5219503	12/04/2019	Trinity Lumber	13-5300	2020 Permit to Operate		280.00
			01-4300	Basketball Equipment		87.99
Total Number of Checks					36	112,505.70

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	27	22,456.09
13	Cafeteria Special Reserve	6	1,361.16
35	County School Facilities Fund	4	88,688.45
Total Number of Checks			36
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			112,505.70

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 12, 2019

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

____ POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Robin Dummer

Telephone: (530)629-2543

Title: Business Manager

E-mail: rdummer@bresd.org

Item
7.2



SHASTA-TRINITY SCHOOLS
INSURANCE GROUP

Service Schools Districts (SSD)

MEMORANDUM

DATE: December 2, 2019
TO: WORKERS' COMPENSATION PROGRAM MEMBERS
FROM: Brooks Rice, Executive Director
SUBJECT: ANNUAL CERTIFICATION (EC42141) REGARDING WORKERS' COMPENSATION

Pursuant to EC 42141, each member district shall advise its Governing Board if there is an estimated unfunded liability for Workers' Compensation.

STATEMENT

The Shasta-Trinity Schools Insurance Group JPA does have total assets sufficient to pay the Workers' Compensation self-insured claims and therefore has no unfunded liabilities.

Please advise your Governing Board of compliance with the Education Code by reporting the above statement.

If you have any questions, please do not hesitate to contact the JPA at 530-221-6444.

Thank you,

Brooks Rice
Executive Director

BURNT RANCH  SCHOOL DISTRICT

The greatest little school around!

December 3, 2019

Michael Harding

Technology Coordinator/Facilities Administrator

Burnt Ranch Elementary School District

P.O. Box 39

Burnt Ranch, CA 95527

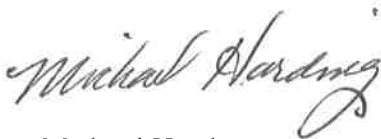
Dear Kathleen and School Board:

I would like to inform you that I am resigning from my position as Technology Coordinator/Facilities Administrator for the Burnt Ranch Elementary School District, effective January 31, 2020.

Thank you for the support and the opportunities that you have provided me during the last 10 years. I have truly enjoyed my tenure with the District, and am more than grateful for the encouragement you have given me in pursuing my “professional and personal growth” objective; to retire before I expire.

If I can be of any assistance during this transition in order to facilitate the seamless passing of my responsibilities to my successor, please let me know. I would be glad to help however I can.

Sincerely,



Michael Harding