

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Burnt Ranch Elementary School District	Kathleen Graham, Superintendent/Principal	kgraham@tcoek12.org ; (530) 629-2543	June 15, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Burnt Ranch Elementary School District closed our physical school to students on March 17, 2020 due to the COVID-19 emergency. We started a distance-learning model with a hybrid of paper work packets and on-line assignments. Teachers designed lessons based on the district adopted curriculum in all the disciplines: English-Language Arts, Math, Social Studies, Science, PE, Music, along with other enrichment activities. Initially a week of work was sent home, along with all curricular materials, textbooks, and Chrome books for each student who requested one. As the closure continued, teachers have provided work in two-week increments. They have also offered choices (packet versus online) to try to accommodate the needs of the students and their families. That said, the whole process has been very difficult for most of our students, especially the ones without strong parental support and those with very limited or non-existent internet bandwidth. Single parent families, parents with essential jobs, and those with multiple children have all expressed concern and frustration regarding their children’s education.

We could not offer tobacco/drug education, nutrition, or social emotional learning. Our school counselor was only able to meet with a few students over the phone. We could not provide the intensive intervention support that we offer to struggling students due to students not being on campus. Our teachers have done their best to offer instructional support to students over the phone and on Zoom-type meetings but it isn't as effective as working side-by-side with students.

The major impacts of our closure are that the students did not get the quality education that they would have gotten if they were on campus, and our struggling students got even further behind.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

We currently do not have any English learners, but if we did, we would work closely with our ELPAC Coordinator to ensure that their needs are met. We meet the needs of our foster youth and low-income students by reaching out to them personally. Their teachers call them at home and offer instructional and emotional support, and the school is checking in with their parents regularly to make sure their basic needs, such as food, shelter, and emotional support, are being met. Our school is providing additional instructional materials and over-the-phone tutoring to students in need.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Burnt Ranch School has been working with students and families to provide them with learning opportunities so they can continue learning while at home. For the students who do not have adequate internet and cell service in our remote location, we are providing high-quality distance learning packets. We have been able offer a modified version of most of our programs and curriculum. All of our students have been provided with English-Language Arts, Math, Science, Social Science, PE, Health, Art, and other enrichment activities. For our students who have internet access, we have offered them district Chrome books as an option for use in completing the distance learning assignments. Our teachers and other staff have made themselves available by phone and email to assist students and parents on a daily basis, and we make sure to check in with all students and their families each week. Throughout the week, teachers and instructional assistants hold Zoom sessions, instruct via Google Classroom, Class Dojo, and other computer based programs. We have provided enrichment craft activities to help keep students engaged, sent board games home to each family, and offered art, music and PE interactive activities and contests for students to participate in remotely.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Burnt Ranch School has been providing breakfast and lunch meals through the Seamless Summer Food Option (SSFO) program to all children ages 0-18 in our community. We distribute 2-3 days of breakfasts, lunches, and snacks meal every Monday and Wednesday, so that each child receives a full week's worth. Both of those days we have set pick-up times at the school and also in Willow Creek (20 miles away) where many of our students live. We follow all safety precautions, utilizing masks, gloves, and proper social distancing. We distribute our distance learning packets along with the meals, minimizing the physical interactions between staff and students/parents. All interactions with this system are quick, seamless, and safe.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

We have not been asked to provide supervision of students of any essential workers during ordinary school hours. Trinity County Office of Education has made arrangements for student supervision if the need arises.